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May 2, 2011

Shanna Strouse  
Secty./Treas.  
Sand Beach Conservancy District  
6292 5th Street  
Oak Harbor, OH 43449

Dear Shanna:

I am enclosing with the hard copy of this letter the original and three copies of the following:

1. Annual Report; and
2. Court Order Approving Annual Report.

I would appreciate it if you could arrange for the Report to be signed and filed and for the proposed Order to be submitted to the Court.

As always, feel free to call if you have any questions.

Sincerely,

William T. Maloney  
Attorney at Law

WTM/mtj

Enclosures

**IN THE COMMON PLEAS COURT OF OTTAWA COUNTY, OHIO**

In the Matter of:

Case No.: 12084

Judge Bruce Winters

SAND BEACH CONSERVANCY  
DISTRICT,

**ANNUAL REPORT OF  
DIRECTORS FOR THE  
YEAR 2010**

WILLIAM T. MALONEY  
SC #0014662  
20 N. St. Clair Street  
Toledo, Ohio 43604  
Phone: 419-241-5175  
Attorney for Sand Beach  
Conservancy District

The Sand Beach Conservancy District is a political subdivision of the State of Ohio organized and existing pursuant to Ohio Revised Code Chapter 6101. The Conservancy District was established under a decree of this Court issued pursuant to Ohio Revised Code Section 6101.08. The statutory purposes and functions of the Conservancy District include preventing floods, reclaiming or filling wet and overflowed lands, and arresting erosion along the portion of the Ohio shore line of Lake Erie located within the District. R.C. 6101.04.

There were five (5) meetings of the Sand Beach Conservancy District held in 2010. Copies of the Minutes of the meetings are attached hereto as Exhibit A, and incorporated by reference. All meetings were open, public meetings, conducted in accordance with applicable law, and held in the Carroll Township Hall, Ottawa County, Ohio.

Pursuant to Revised Code Section 6101.44, all receipts of the Sand Beach Conservancy District are administered through a fund, the Maintenance Fund, which is the Conservancy District's only fund. Receipts, appropriations, and expenditures of the Conservancy District during 2010 are shown in the following tables, each of which is attached hereto:

- Table 1: Summary of Receipts and Disbursements
- Table 2: Cash Journal (Showing Detail Listing of Receipts and Disbursements)
- Table 3: Appropriations and Expenditures from the Maintenance Fund
- Table 4: Expenditure Detail by Account

| <u>Table</u> | <u>Account</u> | <u>Title</u>          |
|--------------|----------------|-----------------------|
| 4-A          | 1-A-1          | Utilities             |
| 4-B          | 1-A-2          | Payroll               |
| 4-C          | 1-A-3          | Engineer              |
| 4-D          | 1-A-4          | Maintenance           |
| 4-E          | 1-A-5          | Insurance             |
| 4-F          | 1-A-6          | Other Expenses        |
| 4-G          | 1-A-7          | Legal                 |
| 4-H          | 1-A-8          | Contracts & Materials |
| 4-I          | 1-A-9          | Supplies              |
| 4-J          | 1-A-11         | Unappropriated Funds  |

All funds of the District were held on deposit with the National Bank of Oak Harbor, in Account Number 100149960. The year end balance of the account was \$63,536.66.

Respectfully submitted,

BOARD OF DIRECTORS  
SAND BEACH CONSERVANCY  
DISTRICT

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David Matzinger, President

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Shanna Strouse, Secretary

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William T. Maloney  
Attorney for the Sand Beach  
Conservancy District

## Sand Beach Conservancy Meeting April 15, 2010

David Matzinger called the meeting to order at 7:15p.m. In attendance were Dave Matzinger—President, Ralph Branum—Shanna Strouse—Sec/Treas., Chris Allman, Don Taylor, and Walter Busdiecker—Advisory Board. Julianne Branum and Bev Taylor—Guest.

Correction for the December minutes: None. Dave moves to accept minutes as is. Ralph seconds. Motion carried.

| Treasurer's Report |                          |             |
|--------------------|--------------------------|-------------|
| <b>01/01/10</b>    | <b>Beginning Balance</b> | \$38,616.06 |
|                    | Deposits                 | \$ -        |
|                    | Interest                 | \$ 10.81    |
|                    | Expenses                 | \$ 67.45    |
| <b>01/31/10</b>    | <b>Ending Balance</b>    | \$38,559.42 |
| <b>02/01/10</b>    | <b>Beginning Balance</b> | \$38,559.42 |
|                    | Deposits                 | \$ -        |
|                    | Interest                 | \$ 10.36    |
|                    | Expenses                 | \$ 71.05    |
| <b>02/28/10</b>    | <b>Ending Balance</b>    | \$38,398.73 |
| <b>03/01/10</b>    | <b>Beginning Balance</b> | \$38,398.73 |
|                    | Deposits                 | \$24,563.47 |
|                    | Interest                 | \$ 405.50   |
|                    | Expenses                 | \$ 15.21    |
| <b>03/31/10</b>    | <b>Ending Balance</b>    | \$62,571.91 |

Ralph motions to accept Treasurer's Report. Dave seconds. Motion carried.

| Bills                |   |           |                 |      |              |
|----------------------|---|-----------|-----------------|------|--------------|
| Bills for January    |   |           |                 |      |              |
| 1-A-                 | 1 | 1/7/2010  | Toledo Edison   | 1080 | 25.94        |
| 1-A-                 | 9 | 1/28/2010 | Debra Matzinger | 1081 | 17.60        |
| 1-A-                 | 1 | 1/28/2010 | Toledo Edison   | 1082 | 23.91        |
| <b>Total January</b> |   |           |                 |      | <b>67.45</b> |
| Bills for February   |   |           |                 |      |              |
| 1-A-                 | 9 | 2/1/2010  | Shanna Strouse  | 1083 | 148.52       |
| 1-A-                 | 1 | 2/23/2010 | Toledo Edison   | 1084 | 22.53        |

|                        |   |           |                 |      |               |
|------------------------|---|-----------|-----------------|------|---------------|
| <b>Total February</b>  |   |           |                 |      | <b>171.05</b> |
| <b>Bills for March</b> |   |           |                 |      |               |
| 1-A-                   | 7 | 3/18/2010 | William Maloney | 1087 | <b>405.50</b> |
| <b>Total March</b>     |   |           |                 |      | 405.50        |
| <b>Bills for April</b> |   |           |                 |      |               |
| 1-A-                   | 1 | 4/7/2010  | Toledo Edison   | 1088 | 22.53         |
| 1-A-                   | 2 | 4/14/2010 | State of ohio   | 1089 | 2.95          |
| 1-A-                   | 2 | 4/14/2010 | OPERS           | 1090 | 150.00        |
| 1-A-                   | 2 | 4/14/2010 | Shanna Strouse  | 1091 | 547.54        |
| 1-A-                   | 7 | 4/14/2010 | William Maloney | 1092 | 204.00        |
| <b>Total for April</b> |   |           |                 |      | <b>927.02</b> |

Dave motions to accept and pay bills. Ralph seconds. Motion carried.

#### **Correspondence:**

- ◆ We received an OCD meeting notice
- ◆ Sent a letter to Kenny Gyde and New Herald with meeting schedule

#### **Old Business:**

We received William Maloney's contract for 2010. It is the same fee of \$90-\$142.50 per hour. Ralph moves to retain Mr. Maloney at the above rate. Dave seconds. Motion passed.

Dave read our Assessment paperwork to go before the judge and the Directors signed. The assessments are staying unchanged as last year at \$45,000.

Dave talked to Dennis. Frank is entertaining the idea of turning over the pump house to the District. The Directors will possibly send a letter to Frank Harris asking for movement on the agreement and copy Dennis.

Nationwide Insurance will not offer a renewal to our current General Liability policy. We are in talks with Bolte Insurance to possibly get quotes.

Walkways—Dave and Ralph will try to get together to mark for repairs and replacement boards. Ralph moves to set aside \$15,000 for walkway repairs to be started ASAP. Dave seconds. Motion carried.

Phase II—received a phone call from David Leput. He requested a letter about our plans concerning Phase II. We will send a letter out immediately.

Phase I—Chris Andrassy requested the USACE to remove the survey clause from our Permit. David Leput needs to go to the Coastal Engineers for further review.

The Directors are still looking into dredging the boat way.

**New Business:**

The Directors answered questions from Bolte Insurance for quotes for a General Liability policy. We will also contact Mike Sprouse if Bolte cannot come up with a policy.

Ralph Branum's seat is up. He has chosen to retire and not rerun. Shanna will send out a post card asking for any interested applicants to send a resume to Judge Winters of the Ottawa County Common Pleas Court by May 21, 2010. Dave moves to send post card. Ralph seconds. Motion carried.

Matt Heintz sent a mowing quote:

4.5 hours @ \$450. No fee for moving equipment. 10% discount on second and third mowings.

Dave moves to accept Matt Heintz's proposal. Ralph seconds. Motion carried. We will contact Matt H. to mow by possibly Mat 16<sup>th</sup> so it is nice for Memorial Day weekend. We will notify him on the other cuts as necessary.

The lake levels are down by 2 inches. This is 4 inches lower than last year.

We are not looking to place any further MBWG's at this time unless everyone involved in the project are on board.

With no further business to come before the board, Dave moves to adjourn the meeting at 8.10PM. Ralph seconds. Meeting adjourned. Next meeting will be on June 17, 2010 at 7pm at the Carroll Township Hall.

**Board of Directors**

**Sect/Treas**

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## Sand Beach Conservancy Meeting June 17, 2010

David Matzinger called the meeting to order at 7:01p.m. In attendance were Dave Matzinger—President, Ralph Branum—Larry Heintz—Shanna Strouse—Sec/Treas., Juliann—Guest.

Correction for the April minutes: None. Larry moves to accept minutes as is. Ralph seconds. Motion carried.

| Treasurer's Report |                   |             |
|--------------------|-------------------|-------------|
| 04/01/10           | Beginning Balance | \$62,571.91 |
|                    | Deposits          | \$ -        |
|                    | Interest          | \$ 17.98    |
|                    | Expenses          | \$ 927.02   |
| 04/30/10           | Ending Balance    | \$61,662.87 |
| 05/01/10           | Beginning Balance | \$61,662.87 |
|                    | Deposits          | \$ -        |
|                    | Interest          | \$ 16.51    |
|                    | Expenses          | \$ 3,550.50 |
| 05/31/10           | Ending Balance    | \$58,128.88 |
| 06/01/10           | Beginning Balance | \$58,128.88 |

Larry moves to accept Treasurer's Report. Dave seconds. Motion carried.

| Bills           |   |           |                          |      |          |
|-----------------|---|-----------|--------------------------|------|----------|
| Bills for April |   |           |                          |      |          |
| 1-A-            | 1 | 4/7/2010  | Toledo Edison            | 1088 | 22.53    |
| 1-A-            | 2 | 4/14/2010 | State of Ohio            | 1089 | 2.95     |
| 1-A-            | 2 | 4/14/2010 | OPERS                    | 1090 | 150.00   |
| 1-A-            | 2 | 4/14/2010 | Shanna Strouse           | 1091 | 547.54   |
| 1-A-            | 7 | 4/14/2010 | William Maloney          | 1092 | 204.00   |
|                 |   |           |                          |      |          |
| Bills for May   |   |           |                          |      |          |
| 1-A-            | 9 | 5/7/2010  | Shanna Strouse           | 1093 | 151.44   |
| 1-A-            | 1 | 5/7/2010  | Toledo Edison            | 1094 | 22.53    |
| 1-A-            | 5 | 5/25/2010 | VS Beck Insurance Agency | 1095 | 2,904.00 |
| 1-A-            | 1 | 5/25/2010 | Toledo Edison            | 1096 | 22.53    |
| 1-A-            | 4 | 5/30/2010 | Matt Heintz              | 1097 | 450.00   |

| Bills for June |   |           |                 |      |       |
|----------------|---|-----------|-----------------|------|-------|
| 1-A-           | 7 | 6/16/2010 | William Maloney | 1098 | 94.50 |

Ralph moves to accept and pay bills. Dave seconds. Motion carried.

**Correspondence:**

- ◆ Letter to Mr. Leput rescinding our Phase II application.
- ◆ Letter from Mr. Leput acknowledging the letter above.

**Old Business:**

Talked with Bolte and Sprouse Insurance Agency. Neither agency could insure us for General Liability. We found the Ohio Plan through VS Beck Insurance Agency. This is the plan that covers many of the other large districts in Ohio. This covers out General Liability and D&O policies for \$2,904.00.

Dave talked with Dennis about Harris' pump station. Dennis was to talk with Frank Harris. We haven't heard anything back. Dave will contact Dennis again and will hopefully have more information for the August meeting.

Dave contacted Unilliance for the walkway repairs. He hasn't heard back. Now, due to our Appropriations possibly not being passed, the Directors decided to hold off. If the Judge rules in our favor then we will move forward.

We had our Assessment hearing today. The Judge is waiting to make his ruling.

**New Business:**

Due to the new insurance policy, we need to move money from Unappropriated Funds to Insurance Fund. Larry moves to move \$2,000 from Unappropriated funds to Insurance. Dave seconds. Motion carried.

May's lake level is still 2 in below average. We are down a total of 8-9in from last year.

The pump gate is open to let water flow out. It doesn't make sense to pump with the Harris pump station leak through. The Directors are looking into adding more benchmarks through out the marsh to get a better idea of where the levels stand. This is not a pressing issue.

We would like to thank Mr. Branum for his many years of service.

The Judge has yet to appoint a new person to fill Mr. Branum's seat.

With no further business to come before the board, Dave moves to adjourn the meeting at 7:20 PM. Larry seconds. Meeting adjourned. Next meeting will be on August 19, 2010 at 7pm at the Carroll Township Hall.



**Board of Directors**

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**Sect/Treas**

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## Sand Beach Conservancy Meeting August 19, 2010

David Matzinger called the meeting to order at 7:00p.m. In attendance were Dave Matzinger—President, Tim Clapp—Larry Heintz—Shanna Strouse—Sec/Treas., Chris Allman—Advisory Board. Laura Schank—guest.

We would like to welcome Mr. Tim Clapp to the Board of Directors. He was appointed to Mr. Branum's seat.

Correction for the June minutes: None. Larry moves to accept minutes as is. Tim seconds. Motion carried.

| Treasurer's Report |                   |             |
|--------------------|-------------------|-------------|
| 06/01/10           | Beginning Balance | \$58,128.88 |
|                    | Deposits          | \$ -        |
|                    | Interest          | \$ 18.41    |
|                    | Expenses          | \$ 94.50    |
| 06/30/10           | Ending Balance    | \$58,052.79 |
| 07/01/10           | Beginning Balance | \$58,052.79 |
|                    | Deposits          | \$ -        |
|                    | Interest          | \$ 14.16    |
|                    | Expenses          | \$ 1,429.89 |
| 07/31/10           | Ending Balance    | \$56,637.06 |
| 08/01/10           | Beginning Balance | \$56,637.06 |

Tim moves to accept Treasurer's Report. Larry seconds. Motion carried.

| Bills             |   |           |                 |      |          |
|-------------------|---|-----------|-----------------|------|----------|
| Bills for July    |   |           |                 |      |          |
| 1-A-              | 1 | 7/1/2010  | Toledo Edison   | 1099 | 22.52    |
| 1-A-              | 2 | 7/1/2010  | State of Ohio   | 1100 | 2.95     |
| 1-A-              | 2 | 7/1/2010  | OPERS           | 1101 | 150.00   |
| 1-A-              | 2 | 7/1/2010  | Shanna Strouse  | 1102 | 547.54   |
| 1-A-              | 9 | 7/1/2010  | Shanna Strouse  | 1103 | 17.60    |
| 1-A-              | 6 | 7/22/2010 | BWC             | 1104 | 50.00    |
| 1-A-              | 7 | 7/22/2010 | William Maloney | 1105 | 616.75   |
| 1-A-              | 1 | 7/22/2010 | Toledo Edison   | 1106 | 22.53    |
| <b>Total July</b> |   |           |                 |      | 1,429.89 |

| Bills for August    |   |           |                 |      |        |
|---------------------|---|-----------|-----------------|------|--------|
| 1-A-                | 7 | 8/17/2006 | William Maloney | 1107 | 115.25 |
| 1-A-                | 4 | 8/17/2006 | David Matzinger | 1108 | 136.83 |
| 1-A-                | 5 | 8/17/2010 | Bolte Insurance | 1109 | 100.00 |
| <b>Total August</b> |   |           |                 |      | 352.08 |

Larry moves to accept and pay bills. Dave seconds. Motion carried.

### **Correspondence:**

- ◆ Received letter from Laura Schank inquiring about minutes and meeting schedules.
- ◆ Correspondence between Linda Sandrock and Shanna about signature cards (National Bank of Oak Harbor).
- ◆ Received letter from Corp of Engineers dealing with surveys of 8<sup>th</sup> and 9<sup>th</sup> street. Mr. Andrassy requested to quit survey. Questions on if there is a beach fill permit. We will talk with Mr. Andrassy and address these concerns.
- ◆ We received our ruling on our assessments. Judge Winters did approve our request.

### **Old Business:**

Insurance—we have our Insurance squared away. As of right now, we have our Fidelity Bond with Bolte Ins. and our general liability/Directors and Officers with VS Beck Insurance Company. We might look at moving everything to VS Beck next year to have everything with one company.

Pump station—Dave again tried to reach Dennis. Dennis has yet to produce anything for us. Mr. Witt has yet to contact the District with concerns. We will possibly send a letter to Mr. Harris if we cannot move forward with Dennis. We hopefully will have something started by our October meeting. The bench mark will be part of the deal with Mr. Harris. We would like them on 4<sup>th</sup>, 9<sup>th</sup> and 12<sup>th</sup>/13<sup>th</sup> Streets. Dave and Shanna will get a short letter ready to pass to Tim and Larry to send if ok. Larry moves to send agreed upon letter to Dennis then follow with Mr. Harris if needed. Tim seconds. All in favor. Motion carried.

Walkway repairs—Dave called Unilliance and has yet to hear back from them.

Dave and Tim talked about Matt Heintz mowing possibly Tuesday or Thursday of next week. We would like it done before Labor Day.

Assessments—we received stamped copies of approval for the 2011 assessments of \$45K (same as last year). Dave talked with Mr. Maloney asking for requests/requirements of how Judge Winters would like things in the future. Mr. Maloney said that the Judge did not have any requests or requirements. Mr. Maloney's advice is to continue doing things as we have done for years. The

State and County Auditors, Treasurer, and the Judge are fine with the current way we do our assessments.

As stated at the hearing, if we do the walkways and no major projects are in the works, we may refigure our assessments next year.

**New Business:**

Mrs. Schank questions about people trapping marsh at the beginning of beach. The District only has easements. We do not own any property. Therefore, it would fall under the Sand Beach Association. If there are concerns, contact the SBA or Carroll Twp. Police.

Dave moves to hire Chris Andrassy to do our yearly survey. Tim seconds. All agreed. Motion carried. Chris Allman suggests that when we have our fall survey done maybe do a volumetric survey of all of the MBWG's to possibly build a 'portfolio'. Tim moves to have 1<sup>st</sup> through 8<sup>th</sup> streets surveyed along with 8<sup>th</sup> and 9<sup>th</sup> normal survey not to pass \$10K. After discussion, Dave amends motion to read if Mr. Andrassy believes that this is pertinent information for us to have and does not exceed the 10K, the Directors will then decide whether to move ahead with the additional surveying. Laura Schank states that she feels that this would breach the sunshine law with the directors discussing this outside of a meeting. There was more discussion, motion dies for lack of second. Dave will get an estimate on cost and the professional opinion from Mr. Andrassy if that would be worthwhile to have. This might be a possibility for next year.

The District's meeting falls on December 16<sup>th</sup> this year. Due to scheduling conflicts Dave moves to move the meeting to Monday, December 20<sup>th</sup> as long as the date works for the hall. Larry seconds. All in favor. Motion carried. We will have firm date after Shanna Contacts Mr. Gyde at the Carroll Twp Hall.

With no further business to come before the board, Larry moves to adjourn the meeting at 8:36 PM. Tim seconds. Meeting adjourned. Next meeting will be on October 21, 2010 at 7pm at the Carroll Township Hall.

**Board of Directors**

**Sect/Treas**

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## Sand Beach Conservancy Meeting October 21, 2010

David Matzinger called the meeting to order at 6.58.m. In attendance were Dave Matzinger—President, Tim Clapp—Larry Heintz—Shanna Strouse—Sec/Treas., Chris Allman, Bill Hatker—Advisory Board. Laura Schank—guest.

Correction for the August minutes: None. Larry moves to accept minutes as is. Tim seconds. Motion carried.

| Treasurer's Report |                   |             |
|--------------------|-------------------|-------------|
| 08/01/10           | Beginning Balance | \$56,637.06 |
|                    | Deposits          | \$21,734.54 |
|                    | Interest          | \$ 20.07    |
|                    | Expenses          | \$ 352.08   |
| 08/31/10           | Ending Balance    | \$78,039.59 |
| 09/01/10           | Beginning Balance | \$78,039.59 |
|                    | Deposits          | \$ -        |
|                    | Interest          | \$ 19.16    |
|                    | Expenses          | \$ 427.53   |
| 09/30/10           | Ending Balance    | \$77,631.22 |

Larry moves to accept Treasurer's Report. Tim seconds. All in favor. Motion carried.

| Bills                 |   |            |                |      |        |
|-----------------------|---|------------|----------------|------|--------|
| Bills for Sept        |   |            |                |      |        |
| 1-A-                  | 4 | 9/3/2010   | Matt Heintz    | 1110 | 405.00 |
| 1-A-                  | 1 | 9/3/2010   | Toledo Edison  | 1111 | 22.53  |
| <b>Total for Sept</b> |   |            |                |      | 427.53 |
| Bills for October     |   |            |                |      |        |
| 1-A-                  | 1 | 10/6/2010  | Toledo Edison  | 1112 | 22.88  |
| 1-A-                  | 2 | 10/13/2010 | OPERS          | 1113 | 150.00 |
| 1-A-                  | 2 | 10/13/2010 | State of Ohio  | 1114 | 2.95   |
| 1-A-                  | 2 | 10/13/2010 | Shanna Strouse | 1115 | 547.54 |
| 1-A-                  | 9 | 10/13/2010 | Shanna Strouse | 1116 | 61.75  |
| <b>Total for Oct</b>  |   |            |                |      | 785.12 |

Larry moves to accept and pay bills. Tim seconds. All in favor. Motion carried.

**Correspondence:**

- ◆ Letter to Deborah Beck asking for Coastal Engineering Firms
- ◆ Letter from Cynthia Hendrickson (ODNR) in reply with attached list of Coastal Engineers.

**Old Business:**

Walk ways are repaired. (\$15K would only do repairs not staining). Unilliance completed the work within budget. Dave moves to pay the Unilliance, Inc bill when it comes in. Larry seconds. All in favor. Motion carried.

Not a lot of growth on the marsh bank. We do not need any further mowing this year. We had requests to mow more than two times a year. When we reorganize in December we will discuss adding an additional mowing or two.

Our December meeting was originally scheduled for December 16, 2010. It has been moved to December 20, 2010. It will be at 7pm here at Carroll Twp. Hall. During this meeting we will reorganize for 2011.

We have to draft a letter to David Leput explaining our issues with the passing of Christopher Andrassy, our engineer. Debbie Beck recommended we do this. Larry moved to send Mr. Leput a letter when finished. Tim second. All in favor. Motion Carried.

We have a listing of new engineers. We will pick the names closest to us and send a letter stating our needs and requesting them to respond with a resume. The list of Engineers is as follows: John Hancock and Associates, Lewandowski Engineering, Kesmer & Associates, Bowser & Morner, LTD., RE Warner, and Matrix Engineering. We hope to hear back by our December meeting. We will also request our files from Mr. Andrassy's wife.

Pump station—Mr. Harris has been in contact with Dave. Dennis doesn't really work for him anymore. Mr. Harris has been talking with Mark Witt (Jere Witt's son) and there is supposedly money out there for fighting the Phragmite weeds. Mr. Harris contacted Joe Young, his engineer, for a simple plan to fix the pump station. We have received copies of this plan. After the board has discussed these plans, we feel comfortable moving forward. Mr. Harris has already given a verbal go ahead several times. Bill Maloney should have paperwork waiting for our go ahead. We should have easements drawn up with the sale paperwork. Tim moves to contact Mr. Maloney to move forward with this project. Larry seconds. All in favor. Motion carried.

**New Business:**

We are in need of a new copy machine/scanner. Our current machine no longer scans or feeds paper through the feeder. Larry moves to buy a new machine not to exceed \$150. Tim seconds. All in favor. Motion carried. We will look into recycling or donating the old machine.

Our new SBA Advisory Board/Audit Committee is as follows: Peggy Karhoff, Chris Allman, Bill Hatker, and Bob Spearing.

With no further business to come before the board, Larry moves to adjourn the meeting at 7:59 PM. Tim seconds. Meeting adjourned. Next meeting will be on December 20, 2010 at 7pm at the Carroll Township Hall.

**Board of Directors**

**Sect/Treas**

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## Sand Beach Conservancy Meeting December 20, 2010

David Matzinger called the meeting to order at 7:02p.m. In attendance were Dave Matzinger—President, Larry Heintz and Tim Clapp—Board of Directors, Shanna Strouse—Sec/Treas., Chris Allman, Bob Spearing, and Bill Hatker—Advisory Board.

Correction for the October minutes: None. Larry moves to accept minutes as is. Tim seconds. Motion carried.

| Treasurer's Report |                   |             |
|--------------------|-------------------|-------------|
| 10/01/10           | Beginning Balance | \$77,631.22 |
|                    | Deposits          | \$ -        |
|                    | Interest          | \$ 18.47    |
|                    | Expenses          | \$ 785.12   |
| 10/31/10           | Ending Balance    | \$76,864.57 |
| 11/01/10           | Beginning Balance | \$76,864.57 |
|                    | Deposits          | \$ -        |
|                    | Interest          | \$ 20.19    |
|                    | Expenses          | \$ 170.61   |
| 11/30/10           | Ending Balance    | \$76,714.15 |
| 12/01/10           | Beginning Balance | \$76,714.15 |

Larry moves to accept Treasurer's Report. Dave seconds. All in favor. Motion carried.

| Bills              |   |           |                |      |           |
|--------------------|---|-----------|----------------|------|-----------|
| Bills for November |   |           |                |      |           |
| 1-A-               | 1 | 11/4/2010 | Toledo Edison  | 1117 | 24.34     |
| 1-A-               | 9 | 11/4/2010 | Shanna Strouse | 1118 | 146.27    |
| Total for Nov      |   |           |                |      | 170.61    |
| Bills for December |   |           |                |      |           |
| 1-A-               | 1 | 12/1/2010 | Toledo Edison  | 1119 | 24.34     |
| 1-A-               | 4 | 12/1/2010 | Unilliance     | 1120 | 12,100.00 |
| 1-A-               | 2 | 12/1/2010 | State of Ohio  | 1121 | 2.95      |
| 1-A-               | 2 | 12/1/2010 | OPERS          | 1122 | 150.00    |
| 1-A-               | 2 | 12/1/2010 | Shanna Strouse | 1123 | 547.53    |
| 1-A-               | 2 | 12/1/2010 | US Treasury    | 1124 | 84.30     |
| 1-A-               | 6 | 12/1/2010 | BWC            | 1125 | 50.00     |



|                              |   |            |                 |      |           |
|------------------------------|---|------------|-----------------|------|-----------|
| 1-A-                         | 7 | 12/15/2010 | William Maloney | 1126 | 207.00    |
| 1-A-                         | 9 | 12/15/2010 | Shanna Strouse  | 1128 | 28.57     |
| <b>Total for December as</b> |   |            |                 |      | 13,194.69 |
| *check                       |   |            |                 |      |           |
| 1127 void                    |   |            |                 |      |           |

Tim motions to accept and pay bills. Larry seconds. All in favor. Motion carried.

### **Correspondence:**

- ◆ Sent letter to David Leput about not being able to complete survey.
- ◆ Sent form letter to engineering firms asking for resumes.
- ◆ Notice to News Herald about meeting date change.
- ◆ Rough Draft agreement from Mr. Maloney about Harris' pump station.
- ◆ Received drawings from Joe Young for pump house.

### **Old Business:**

Pump house—Dave has talked with Sam Conte from Lakecraft about the pump and drawings. He is not sure if it will work as proposed. He would build it but with no guarantees. He suggests buying a new pump because he doesn't know about the condition of the current pump. A new 10' pump is possibly \$10,000 and another \$5,000 for the extras. We can possibly fill the center with concrete and have 2 pumps on either side so there wouldn't be any chambers or valves. We received an agreement draft from Bill Maloney. There were questions for Bill M on the following:

3(a) on time frame/lease/easements. Thoughts that maybe we need a more concrete time frame. Possibly a 99 year lease.

Questions on if the District ceases operations, should the pump station revert back to the owner of the marsh?

Dave moves to send requests/questions back to Bill Maloney. If all of the board agrees upon the letter then we will send it to Harris. Larry seconds. All in favor. Motion carried.

Unilliance finished the walkways and were almost \$3k under budget. We are also looking to receive the quote to power wash and stain for next years.

Mowings—Discussion about adding to the mowing's. Dave moves to mow three times—once around Memorial Day—once around 4<sup>th</sup> of July—and final time around Labor Day. Tim seconds. Larry abstained. Motion carried.

We received 3 resumes. Bowser-Morner (Toledo), John Hancock (Sandusky), and Kusmer & Associates (Fremont). We have worked with Mr. Hopenjans from Bowser-Morner before and he is fairly familiar with Chris Andrassy's work. They work with BEC for surveying. Tim's recommendation is to go with Bowser-Morner due to the fact that they are already familiar with our scope. Kusmer is slightly cheaper in overall rates but their project scale budgets are much higher. John Hancock has mainly worked the Sandusky Bay area.

Dave moves to email Bowser-Morner to see if they are interested even though we are a small entity (we forgot to mention that in the original letter). If they are still interested then we will go with them. Our second choice will be Kusmer & Associates. Larry seconds. All in favor. Motion carried.

We purchased a new Lexmark pro200 series to replace our Hp all-in-one. We recycled our old HP at Office Max.

We have yet to get a response from David Leput from the USACE on our survey issue.

**New Business:**

We need to transfer money to Maintenance fund. Larry moves to transfer \$10592 from the Un-appropriated funds to 1-A-4 Maintenance. Tim seconds. All in favor. Motion carried.

Chris Allman requests to get a quote on surveying 1<sup>st</sup>-9<sup>th</sup> street to help create a portfolio of our MBWG project.

With no further business we will move to reorganization.

**Reorganization:**

**President:** Larry nominates Dave Matzinger. Tim Clapp seconds. Dave accepts. Motion passed.

**Vice President:** Larry nominates Tim Clap for vice president. Dave seconds. Tim accepts. Motion passed.

**Engineer:** Dave moves to hire an engineer on an as needed basis-to be talked about more in March if needed. Larry seconds. All in favor. Motion passed.

**Attorney:** We will contact Bill Maloney for a new contract and deal with it at our March meeting.

**Meetings:** Larry moves to set the meeting schedule as follows: the meetings for the year 2011 on the third Thursday of March, June, August, October, and December. These meetings will be held at the Carroll Twp. Hall. The meetings will start at 7:00 p.m. A notice will be sent to Mr. Gyde. Dave seconds. All in favor. Motion passed.

**Sect/Treasurer:** Larry moves to retain Shanna at \$2,500/yr. Tim seconds. Dave abstained. Motion passed.

**Inventory:** Dave made motion to accept inventory list for 2010 (list is attached). Larry seconds the motion. All in favor. Motion passed.

Dave moves to put all monies back into the general fund to be re-appropriated. Tim seconds. All in favor. Motion passed.

**2011 Budget:** 2011 budget (attached) was appropriated. Larry moves to accept proposed budget. Tim seconds motion. All in favor. Motion passed.

**Outstanding Purchase Orders:** Tim moves to void outstanding 2010 PO's. Larry seconds. All in favor. Motion passed.

**Assessments:** It is agreed upon that we will wait until our March meeting to see where we are with the pump station acquisition.

**2011 Purchase Orders:** Dave moves to accept new P.O.'s for monthly and standard bills to be paid on time. Larry seconds. All in favor. Motion passed.

Larry moves to adjourn the meeting at 8:17 PM. Dave seconds. Meeting adjourned. Next meeting will be on March 17, 2011 at 7pm at the Carroll Township Hall.

**Board of Directors**

**Sect/Treas**

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**Sand Beach Conservancy District Financial Report**  
**January 1, 2010 thru December 20, 2010**  
**Appropriations Adjustments**

| <b>Fund</b>                            | <b>Name</b>           | <b>Appropriation</b> | <b>Debit</b>            | <b>Credit</b> | <b>Particular</b>             | <b>Balance</b>   | <b>Spent</b>     |
|--|-----------------------|----------------------|-------------------------|---------------|-------------------------------|------------------|------------------|
| 1-A-1                                  | Utilities             | 1,000.00             | -                       | -             |                               | 720.89           | 279.11           |
| 1-A-2                                  | Payroll               | 3,000.00             | -                       | -             |                               | 113.75           | 2,886.25         |
| 1-A-3                                  | Engineer              | 5,000.00             | -                       | -             |                               | 5,000.00         | -                |
| 1-A-4                                  | Maintenance           | 2,500.00             | -                       | 10,592.00     | UAF                           | 0.17             | 13,091.83        |
| 1-A-5                                  | Insurance             | 1,500.00             | -                       | 2,000.00      | UAF                           | 496.00           | 3,004.00         |
| 1-A-6                                  | Other Expenses        | 200.00               | -                       | -             |                               | 100.00           | 100.00           |
| 1-A-7                                  | Legal                 | 5,000.00             | -                       | -             |                               | 3,357.00         | 1,643.00         |
| 1-A-8                                  | Contracts & Materials | 5,000.00             | -                       | -             |                               | 5,000.00         | -                |
| 1-A-9                                  | Supplies              | 1,000.00             | -                       | -             |                               | 428.25           | 571.75           |
|  | Un-Appropriated (UAF) |                      |                         |               | (4)--<br>10,592,<br>(5)--2000 |                  |                  |
|  |                       | 59,554.00            | 12,592.00               | -             |                               | 46,962.00        | -                |
|  |                       | <u>83,754.00</u>     | <u>12,592.00</u>        |               |                               | <u>62,178.06</u> | <u>21,575.94</u> |
| <b>Balance as of Jan 1, 2010</b>       |                       |                      | <b>38,616.06</b>        |               |                               |                  |                  |
| 1st 1/2 Assessment                     |                       |                      | 24,563.47               |               |                               |                  |                  |
| 2nd 1/2 Assessment                     |                       |                      | 21,734.54               |               |                               |                  |                  |
| Interest                               |                       |                      | 181.33                  |               |                               |                  |                  |
| Misc. Other Deposit                    |                       |                      | -                       |               |                               |                  |                  |
| Disbursements                          |                       |                      | <u>21,575.94</u>        |               |                               |                  |                  |
| <b>Ending Balance as of 12-20-2010</b> |                       |                      | <b><u>63,519.46</u></b> |               |                               |                  |                  |

### Appropriations - 2011

|                                    |                      |
|------------------------------------|----------------------|
| <b>Balance 12-20-2010</b>          | <b>63,519.46</b>     |
| Assessments                        | \$ 45,000.00         |
| Estimated Interest                 | \$ 181.00            |
| Estimated Deposits                 | \$ -                 |
| <b>Total Balance Plus Receipts</b> | <b>\$ 108,700.46</b> |

### Appropriations—Maintenance Fund

|              |                       |                      |
|--------------|-----------------------|----------------------|
| 1-A-1        | Utilities             | \$ 1,000.00          |
| 1-A-2        | Payroll               | \$ 3,000.00          |
| 1-A-3        | Engineer              | \$ 5,000.00          |
| 1-A-4        | Maintenance           | \$ 2,500.00          |
| 1-A-5        | Insurance             | \$ 3,500.00          |
| 1-A-6        | Other Expenses        | \$ 3,500.00          |
| 1-A-7        | Legal                 | \$ 5,000.00          |
| 1-A-8        | Contracts & Materials | \$ 5,000.00          |
| 1-A-9        | Supplies              | \$ ,000.00           |
|              | Un-appropriated Funds | \$ 79,200.46         |
| <b>Total</b> |                       | <b>\$ 108,700.46</b> |

\*The board of directors would like to keep 35-40K in this fund in case of flood or emergencies.

## **Sand Beach Conservancy District**

### **2010 Inventory List**

1. 1 Casio D.L. Printing Calculator 01-220 Lagy
2. 2-Drawer Anderson Hickey File Cabinet
3. 1XL 2500 Smith Corona Typewriter
4. 1 Heritage Briefcase
5. 4-Drawer R.F. Wolfe file cabinet (at Twp Hall)
6. 1 14" Dike Pump (Lakecraft) 30 hp motor
7. 1 36 slot SafCo blueprint cabinet (at Twp Hall)
7. 1 Lexmark Pro 200 series All-in-One
8. 1 Olympus mini recorder
9. 1 Olympus Digital Recorder

### **Sand Beach Conservancy Meeting Schedule for 2011**

Meetings for the Sand Beach Conservancy District will be held on the following dates at Carroll Township Hall at 7:00 PM.

Thursday, March 17, 2011

Thursday, June 16, 2011

Thursday, August 18, 2011

Thursday, October 20, 2011

Thursday, December 15, 2011

#### **Board of Directors**

|                      |                   |
|----------------------|-------------------|
| David Matzinger      | Tim Clapp         |
| 8353 Division St     | 5279 Fredelia Dr. |
| Oak Harbor, OH 43449 | Toledo, OH 43623  |
| 419-898-0342         | 419-475-7451      |

|                        |                            |
|------------------------|----------------------------|
| Larry Heintz           | <b>Secretary/Treasurer</b> |
| 6105 N. Twelfth Street | Shanna Strouse             |
| Oak Harbor, OH 43449   | 6292 N. Fifth Street       |
| 419-898-9600           | Oak Harbor, OH 43449       |
|                        | 419-704-6366               |



Table 1 - Summary of Receipts and Disbursements

| <b>Summary of Receipts and Disbursements for 2010</b> |           |                         |
|---|-----------|-------------------------|
| <b>Balance as of Jan 1, 2010</b>                      |           | <b>38,616.06</b>        |
| 1st 1/2 Assessment                                    | 3/19/2010 | 24,563.47               |
| 2nd 1/2 Assessment                                    | 8/3/2010  | 21,734.54               |
| Interest  |           | 198.53                  |
| Disbursements   |           | <u>21,575.94</u>        |
| <b>Ending Balance as of Dec 31, 2010</b>              |           | <b><u>63,536.66</u></b> |





2010

| Account Date | Particular | Receipt | P.O. | Check # | Debit | Credit | Balance   |
|--------------|------------|---------|------|---------|-------|--------|-----------|
| January      |            |         |      |         |       |        | 38,616.06 |

|                      |   |                               |        |         |      |        |   |           |           |           |
|----------------------|---|-------------------------------|--------|---------|------|--------|---|-----------|-----------|-----------|
| 1-A-                 | 1 | 1/7/2010 Toledo Edison        |        | 2010-1  | 1080 | 25.94  | x |           | 38,590.12 |           |
| 1-A-                 | 9 | 1/28/2010 Debra Matzinger     |        | 2010-11 | 1081 | 17.60  | x |           | 38,572.52 |           |
| 1-A-                 | 1 | 1/28/2010 Toledo Edison       |        | 2010-1  | 1082 | 23.91  | x |           | 38,548.61 |           |
| INT                  |   | 1/31/2010 Interest            | 683639 |         |      |        |   | 10.81     | 38,559.42 |           |
| January Balance      |   |                               |        |         |      |        |   |           |           |           |
| Year To Date Balance |   |                               |        |         |      | 67.45  |   | 10.81     | 38,559.42 |           |
| February             |   |                               |        |         |      |        |   |           |           |           |
| 1-A-                 | 1 | 2/1/2010 Shanna Strouse       |        | 2010-11 | 1083 | 148.52 | x |           | 38,559.42 |           |
| 1-A-                 | 1 | 2/23/2010 Toledo Edison       |        | 2010-1  | 1084 | 22.53  | x |           | 38,410.90 |           |
| INT                  |   | 2/28/2010 Interest            | 683640 |         |      |        |   | 10.36     | 38,388.37 |           |
| February Balance     |   |                               |        |         |      |        |   |           |           |           |
| Year To Date Balance |   |                               |        |         |      | 171.05 |   | 10.36     | 38,398.73 |           |
| March                |   |                               |        |         |      |        |   |           |           |           |
| 1-A-                 | 1 | 3/18/2010 William Maloney Dep |        | 2010-10 | 1087 | 405.50 | x |           | 38,398.73 |           |
| INT                  |   | 3/19/2010 Assessments         | 683641 |         |      |        | x | 24,563.47 | 37,993.23 |           |
|                      |   | 3/31/2010 Interest            | 683642 |         |      |        |   | 15.21     | 62,556.70 |           |
| *1085&86 Voided      |   |                               |        |         |      |        |   |           |           |           |
| March Balance        |   |                               |        |         |      | 405.50 |   | 24,578.68 | 62,571.91 |           |
| Year To Date Balance |   |                               |        |         |      | 644.00 |   | 24,599.85 | 62,571.91 |           |
| April                |   |                               |        |         |      |        |   |           |           |           |
| 1-A-                 | 1 | 4/7/2010 Toledo Edison        |        | 2010-1  | 1088 | 22.53  | x |           | 62,571.91 |           |
| 1-A-                 | 2 | 4/14/2010 State of ohio       |        | 2010-2  | 1089 | 2.95   | x |           | 62,549.38 |           |
| 1-A-                 | 2 | 4/14/2010 OPERS               |        | 2010-4  | 1090 | 150.00 | x |           | 62,546.43 |           |
| 1-A-                 | 2 | 4/14/2010 Shanna Strouse      |        | 2010-5  | 1091 | 547.54 | x |           | 62,396.43 |           |
| 1-A-                 | 7 | 4/14/2010 William Maloney     |        | 2010-10 | 1092 | 204.00 | x |           | 61,848.89 |           |
| INT                  |   | 4/30/2010 Interest @ .3501%   | 683643 |         |      |        |   | 17.98     | 61,644.89 |           |
|                      |   |                               |        |         |      |        |   |           |           | 61,662.87 |

|                      |   |                                    |           |           |          |   |           |
|----------------------|---|------------------------------------|-----------|-----------|----------|---|-----------|
| April Balance        |   | 927.02                             | 17.98     | 61,662.87 |          |   |           |
| Year To Date Balance |   | 1,571.02                           | 24,617.83 |           |          |   |           |
|                      |   |                                    |           |           |          |   |           |
| May                  |   |                                    |           | 61,662.87 |          |   |           |
| 1-A-                 | 9 | 5/7/2010 Shanna Strouse            | 2010-11   | 1093      | 151.44   | X | 61,511.43 |
| 1-A-                 | 1 | 5/7/2010 Toledo Edison             | 2010-1    | 1094      | 22.53    | X | 61,488.90 |
| 1-A-                 | 5 | 5/25/2010 VS Beck Insurance Agency | 2010-8A   | 1095      | 2,904.00 | X | 58,584.90 |
| 1-A-                 | 1 | 5/25/2010 Toledo Edison            | 2010-1    | 1096      | 22.53    | X | 58,562.37 |
| 1-A-                 | 4 | 5/30/2010 Matt Heintz              | 2010-13   | 1097      | 450.00   | X | 58,112.37 |
| INT                  |   | 5/28/2010 Interst                  |           |           |          | X | 58,128.88 |
| May Balance          |   |                                    |           |           |          |   |           |
| Year To Date Balance |   | 3,550.50                           | 16.51     | 58,128.88 |          |   |           |
|                      |   | 5,121.52                           | 24,634.34 |           |          |   |           |
|                      |   |                                    |           |           |          |   |           |
| June                 |   |                                    |           |           |          |   |           |
| 1-A-                 | 7 | 6/16/2010 William Maloney          | 2010-10   | 1098      | 94.50    | X | 58,128.88 |
| INT                  |   | 6/30/2010 Interest                 |           |           |          | X | 58,034.38 |
|                      |   |                                    |           |           |          |   | 58,052.79 |
| June Balance         |   |                                    |           |           |          |   |           |
| Year To Date Balance |   | 94.50                              | 18.41     | 58,052.79 |          |   |           |
|                      |   | 5,216.02                           | 24,652.75 |           |          |   |           |
|                      |   |                                    |           |           |          |   |           |
| July                 |   |                                    |           |           |          |   |           |
| 1-A-                 | 1 | 7/1/2010 Toledo Edison             | 2010-1    | 1099      | 22.52    | X | 58,030.27 |
| 1-A-                 | 2 | 7/1/2010 State of Ohio             | 2010-2    | 1100      | 2.95     | X | 58,027.32 |
| 1-A-                 | 2 | 7/1/2010 OPERS                     | 2010-4    | 1101      | 150.00   | X | 57,877.32 |
| 1-A-                 | 2 | 7/1/2010 Shanna Strouse            | 2010-5    | 1102      | 547.54   | X | 57,329.78 |
| 1-A-                 | 9 | 7/1/2010 Shanna Strouse            | 2010-11   | 1103      | 17.60    | X | 57,312.18 |
| 1-A-                 | 6 | 7/22/2010 BWC                      | 2010-7    | 1104      | 50.00    | X | 57,262.18 |
| 1-A-                 | 7 | 7/22/2010 William Maloney          | 2010-10   | 1105      | 616.75   | X | 56,645.43 |
| 1-A-                 | 1 | 7/22/2010 Toledo Edison            | 2010-1    | 1106      | 22.53    | X | 56,622.90 |
| INT                  |   | 7/30/2010 Interest                 |           |           |          | X | 56,637.06 |
| July Balance         |   |                                    |           |           |          |   |           |
| Year To Date Balance |   | 1,429.89                           | 14.16     | 56,637.06 |          |   |           |
|                      |   | 6,645.91                           | 24,666.91 |           |          |   |           |
|                      |   |                                    |           |           |          |   |           |
| August               |   |                                    |           |           |          |   |           |

|                             |                              |         |      |                 |   |                  |                  |  |           |
|-----------------------------|------------------------------|---------|------|-----------------|---|------------------|------------------|--|-----------|
| Assessm.                    | 8/3/2010 2nd half Assessment | 683647  |      |                 |   |                  |                  |  | 56,637.06 |
| 1-A- 7                      | 8/17/2006 William Maloney    | 2010-10 | 1107 | 115.25          | X | 21,734.54        | 78,371.60        |  |           |
| 1-A- 4                      | 8/17/2006 David Matzinger    | 2010-12 | 1108 | 136.83          | X |                  | 78,256.35        |  |           |
| 1-A- 5                      | 8/17/2010 Bolte Insurance    | 2010-8  | 1109 | 100.00          | X |                  | 78,119.52        |  |           |
| INT                         | 8/31/2010 Interest at .3001% |         |      |                 | X | 20.07            | 78,019.52        |  |           |
|                             |                              | 683648  |      |                 |   |                  | 78,039.59        |  |           |
| <b>August Balance</b>       |                              |         |      |                 |   |                  |                  |  |           |
| <b>Year To Date Balance</b> |                              |         |      | <b>352.08</b>   |   | <b>21,754.61</b> | <b>78,039.59</b> |  |           |
|                             |                              |         |      | <b>6,997.99</b> |   | <b>46,421.52</b> | <b>78,039.59</b> |  |           |
| <b>September</b>            |                              |         |      |                 |   |                  |                  |  |           |
| 1-A- 4                      | 9/3/2010 Matt Heintz         | 2010-13 | 1110 | 405.00          | X |                  | <b>78,039.59</b> |  |           |
| 1-A- 1                      | 9/3/2010 Toledo Edison       | 2010-1  | 1111 | 22.53           | X |                  | 77,634.59        |  |           |
| INT                         | 9/30/2010 Interest at .300%  |         |      |                 | X | 19.16            | 77,612.06        |  |           |
|                             |                              | 683649  |      |                 |   |                  | 77,631.22        |  |           |
| <b>September Balance</b>    |                              |         |      | <b>427.53</b>   |   | <b>19.16</b>     |                  |  |           |
| <b>Year To Date Balance</b> |                              |         |      | <b>7,425.52</b> |   | <b>46,440.68</b> | <b>77,631.22</b> |  |           |
| <b>October</b>              |                              |         |      |                 |   |                  |                  |  |           |
| 1-A- 1                      | 10/6/2010 Toledo Edison      | 2010-1  | 1112 | 22.88           | X |                  | <b>77,631.22</b> |  |           |
| 1-A- 2                      | 10/13/2010 ops               | 2010-4  | 1113 | 150.00          | X |                  | 77,608.34        |  |           |
| 1-A- 2                      | 10/13/2010 State of Ohio     | 2010-2  | 1114 | 2.95            | X |                  | 77,458.34        |  |           |
| 1-A- 2                      | 10/13/2010 Shanna Strouse    | 2010-5  | 1115 | 547.54          | X |                  | 77,455.39        |  |           |
| 1-A- 9                      | 10/13/2010 Shanna Strouse    | 2010-11 | 1116 | 61.75           | X |                  | 76,907.85        |  |           |
| Int                         |                              |         |      |                 | X | 18.47            | 76,846.10        |  |           |
|                             |                              | 683650  |      |                 |   |                  | 76,864.57        |  |           |
| <b>October Balance</b>      |                              |         |      | <b>785.12</b>   |   | <b>18.47</b>     |                  |  |           |
| <b>Year To Date Balance</b> |                              |         |      | <b>8,210.64</b> |   | <b>46,459.15</b> | <b>76,864.57</b> |  |           |
| <b>November</b>             |                              |         |      |                 |   |                  |                  |  |           |
| 1-A- 1                      | 11/4/2010 Toledo Edison      | 2010-1  | 1117 | 24.34           | X |                  | <b>76,864.57</b> |  |           |
| 1-A- 9                      | 11/4/2010 Shanna Strouse     | 2010-11 | 1118 | 146.27          | X |                  | 76,840.23        |  |           |
| Int                         |                              |         |      |                 | X | 20.19            | 76,693.96        |  |           |
|                             |                              | 683651  |      |                 |   |                  | 76,714.15        |  |           |
| <b>November Balance</b>     |                              |         |      | <b>170.61</b>   |   | <b>20.19</b>     |                  |  |           |
| <b>Year To Date Balance</b> |                              |         |      | <b>8,381.25</b> |   | <b>46,479.34</b> | <b>76,714.15</b> |  |           |
| <b>December</b>             |                              |         |      |                 |   |                  |                  |  |           |
|                             |                              |         |      |                 |   |                  | <b>76,714.15</b> |  |           |

|  |                            |         |      |                  |                  |                  |
|--|----------------------------|---------|------|------------------|------------------|------------------|
| 1-A- 1                                       | 12/1/2010 Toledo Edison    | 2010-1  | 1119 | 24.34            | X                | 76,689.81        |
| 1-A- 4                                       | 12/1/2010 Unilliance       | 2010-14 | 1120 | 12,100.00        | X                | 64,589.81        |
| 1-A- 2                                       | 12/1/2010 State of Ohio    | 2010-2  | 1121 | 2.95             |                  | 64,586.86        |
| 1-A- 2                                       | 12/1/2010 OPERS            | 2010-4  | 1122 | 150.00           |                  | 64,436.86        |
| 1-A- 2                                       | 12/1/2010 Shanna Strouse   | 2010-5  | 1123 | 547.53           | X                | 63,889.33        |
| 1-A- 2                                       | 12/1/2010 US Treasury      | 2010-3  | 1124 | 84.30            |                  | 63,805.03        |
| 1-A- 6                                       | 12/1/2010 BWC              | 2010-7  | 1125 | 50.00            |                  | 63,755.03        |
| 1-A- 7                                       | 12/15/2010 William Maloney | 2010-10 | 1126 | 207.00           | X                | 63,548.03        |
| 1-A- 9                                       | 12/15/2010 void            | 2010-11 | 1127 | -                | X                | 63,548.03        |
| 1-A- 9                                       | 12/15/2010 Shanna Strouse  | 2010-11 | 1128 | 28.57            | X                | 63,519.46        |
| Int  | 12/31/2011 Interest        | 683652  |      |                  |                  | 17.20            |
| <b>December Balance as of 12-20-2010</b>     |                            |         |      |                  |                  |                  |
|  |                            |         |      | <b>13,194.69</b> | <b>-</b>         | <b>63,536.66</b> |
| <b>Year To Date Balance as of 12/20/2010</b> |                            |         |      | <b>21,575.94</b> | <b>46,479.34</b> | <b>63,536.66</b> |



Table 3 - Appropriations and Expenditures from the Maintenance Fund

**Appropriations and Expenditures from Maintenance Fund**

| <b>Acct. Name</b>           | <b>Description/example</b> | <b>Initial<br/>Approp</b> | <b>Supp.<br/>Approp.</b> | <b>Expenditures</b> | <b>Ending Bal.</b> |
|-----------------------------|----------------------------|---------------------------|--------------------------|---------------------|--------------------|
| 1-A-1 Utilities             | Toledo Edison              | 1,000.00                  |                          | 279.11              | 720.89             |
| 1-A-2 Payroll               | Sec/Treas                  | 3,000.00                  |                          | 2,886.25            | 113.75             |
| 1-A-3 Engineer              | Andrassy Eng.              | 5,000.00                  |                          | -                   | 5,000.00           |
| 1-A-4 Maintenance           | Mowing/Ditch Repairs       | 2,500.00                  | 10,592.00                | 13,091.83           | 0.17               |
| 1-A-5 Insurance             | Bolte/Beck Insurance       | 1,500.00                  | 2,000.00                 | 3,004.00            | 496.00             |
| 1-A-6 Other Expenses        | BWC                        | 200.00                    |                          | 100.00              | 100.00             |
| 1-A-7 Legal                 | Maloney                    | 5,000.00                  |                          | 1,643.00            | 3,357.00           |
| 1-A-8 Contracts & Materials |                            | 5,000.00                  |                          | -                   | 5,000.00           |
| 1-A-9 Supplies              | Stamps/Supplies            | 1,000.00                  |                          | 571.75              | 428.25             |
| Unappropriated Funds        |                            | 59,554.00                 | 12592                    | -                   | 46,962.00          |
| <b>Total</b>                |                            | <b>83,754.00</b>          | <b>25,184.00</b>         | <b>21,575.94</b>    | <b>62,178.06</b>   |





Table 4 - Expenditure Detail by Account

| <b>Accounts</b> |                       |                             |
|-----------------|-----------------------|-----------------------------|
| <b>Acct.</b>    | <b>Name</b>           | <b>Description/examples</b> |
| 1-A-1           | Utilities             | Toledo Edison               |
| 1-A-2           | Payroll               | Sect/Treas                  |
| 1-A-3           | Engineer              | BEC                         |
| 1-A-4           | Maintenance           | Mowing/Painting             |
| 1-A-5           | Insurance             | Nationwide                  |
| 1-A-6           | Oter Expenses         | OCD/BWC                     |
| 1-A-7           | Legal                 | Maloney                     |
| 1-A-8           | Contracts & Materials | Wadsworth/Norwalk Concrete  |
| 1-A-9           | Supplies              | Stamps, Supplies            |
| 1-A-10          | 5/3 loan repayment    |                             |
| 1-A-11          | Unappropriated Funds  |                             |



Table 4-A - Utilities

**2010****Utilities**

| Date       | Particular    | PO     | Check # | Debit | Credit | Monthly/Qtrly Bal | Balance  |
|------------|---------------|--------|---------|-------|--------|-------------------|----------|
| 12/22/2009 | Appropriation | 2010-1 |         |       |        |                   | 1,000.00 |
| 1/7/2010   | Toledo Edison |        | 1080    | 25.94 |        | 25.94             | 974.06   |
| 1/28/2010  | Toledo Edison |        | 1082    | 23.91 |        | 49.85             | 950.15   |
| 2/23/2010  | Toledo Edison |        | 1084    | 22.53 |        | 72.38             | 927.62   |
| 4/7/2010   | Toledo Edison |        | 1087    | 22.53 |        | 94.91             | 905.09   |
| 5/7/2010   | Toledo Edison |        | 1094    | 22.53 |        | 117.44            | 882.56   |
| 5/25/2010  | Toledo Edison |        | 1096    | 22.53 |        | 139.97            | 860.03   |
| 7/1/2010   | Toledo Edison |        | 1099    | 22.52 |        | 162.49            | 837.51   |
| 7/22/2010  | Toledo Edison |        | 1106    | 22.53 |        | 185.02            | 814.98   |
| 9/3/2010   | Toledo Edison |        | 1111    | 22.53 |        | 207.55            | 792.45   |
| 10/6/2010  | Toledo Edison |        | 1112    | 22.88 |        | 230.43            | 769.57   |
| 11/4/2010  | Toledo Edison |        | 1117    | 24.34 |        | 254.77            | 745.23   |
| 12/1/2010  | Toledo Edison |        | 1119    | 24.34 |        | 279.11            | 720.89   |

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Table 4-B - Payroll

2010

**Payroll**

| Date       | Particular     | PO     | Check # | Amount | Monthly/Qtrly Bal | Balance  |
|------------|----------------|--------|---------|--------|-------------------|----------|
|            | Appropriation  |        |         |        |                   | 3000     |
| 4/14/2010  | State of Ohio  | 2010-2 | 1089    | 2.95   | 2.95              | 2,997.05 |
| 4/14/2010  | OPERS          | 2010-4 | 1090    | 150.00 | 152.95            | 2,847.05 |
| 4/14/2010  | Shanna Strouse | 2010-5 | 1091    | 547.54 | 700.49            | 2,299.51 |
| 7/1/2010   | State of Ohio  | 2010-2 | 1101    | 2.95   | 703.44            | 2,296.56 |
| 7/1/2010   | OPERS          | 2010-4 | 1102    | 150.00 | 853.44            | 2,146.56 |
| 7/1/2010   | Shanna Strouse | 2010-5 | 1103    | 547.54 | 1,400.98          | 1,599.02 |
| 10/13/2010 | State of Ohio  | 2010-2 | 1114    | 2.95   | 1,403.93          | 1,596.07 |
| 10/13/2010 | OPERS          | 2010-4 | 1113    | 150.00 | 1,553.93          | 1,446.07 |
| 10/13/2010 | Shanna Strouse | 2010-5 | 1115    | 547.54 | 2,101.47          | 898.53   |
| 12/1/2010  | State of Ohio  | 2010-2 | 1121    | 2.95   | 2,104.42          | 895.58   |
| 12/1/2010  | OPERS          | 2010-4 | 1122    | 150.00 | 2,254.42          | 745.58   |
| 12/1/2010  | Shanna Strouse | 2010-5 | 1123    | 547.53 | 2,801.95          | 198.05   |
| 12/1/2010  | US Treasury    | 2010-3 | 1124    | 84.30  | 2,886.25          | 113.75   |

Table 4-C - Engineer

2010

| Engineer | Date | Particular    | PO | Check # | Debit | Credit | Mo/Qtrly Bal | Balance |
|----------|------|---------------|----|---------|-------|--------|--------------|---------|
|          |      | Appropriation |    |         |       |        |              | 5000.00 |

Table 4-D - Maintenance

2010

**Maintenance**

| Date       | Particular      | PO      | Check # | Debit     | Credit    | Monthly/Qtrly Bal | Balance     |
|------------|-----------------|---------|---------|-----------|-----------|-------------------|-------------|
|            | Appropriation   |         |         |           |           |                   | 2,500.00    |
| 5/30/2010  | Matt Heintz     | 2010-13 | 1097    | 450.00    |           | 450.00            | 2,050.00    |
| 8/17/2010  | David Matzinger | 2010-12 | 1108    | 136.83    |           | 586.83            | 1,913.17    |
| 9/3/2010   | Matt Heintz     | 2010-13 | 1110    | 405.00    |           | 991.83            | 1,508.17    |
| 12/1/2010  | Unilliance Inc  |         | 1120    | 12,100.00 |           | 13,091.83         | (10,591.83) |
| 12/20/2010 | trans unapp     | ]       |         |           | 10,592.00 | 13,091.83         | 0.17        |

Table 4-E - Insurance

**2010****Insurance**

| Date      | Particular            | PO      | Check # | Debit    | Credit   | Monthly  | Balance    |
|-----------|-----------------------|---------|---------|----------|----------|----------|------------|
|           | Appropriation         |         |         |          |          |          | 1500       |
| 5/25/2010 | VS Beck               | 2010-8a | 1095    | 2,904.00 |          | 2,904.00 | (1,404.00) |
| 6/17/2010 | trans from unapp fund |         |         |          | 2,000.00 | 2,904.00 | 596.00     |
| 8/17/2010 | Bolte Ins             | 2010-8  | 1109    | 100.00   |          | 3,004.00 | 496.00     |

Table 4-F - Other Expenses

2010

**Other Expenses**

| Date      | Particular     | PO     | Check # | Amount | Monthly/Qtrly Bal | Balance |
|-----------|----------------|--------|---------|--------|-------------------|---------|
|           | Appropriations |        |         |        |                   | 200     |
| 7/22/2010 | BWC            | 2010-7 | 1104    | 50.00  | 50.00             | 150.00  |
| 12/1/2010 | BWC            |        | 1125    | 50     | 100.00            | 100.00  |



Table 4-G - Legal

2010

**Legal**

| <b>Date</b> | <b>Particular</b> | <b>PO</b> | <b>Check #</b> | <b>Amount</b> | <b>Mo/Qtrly Exp</b> | <b>Balance</b> |
|-------------|-------------------|-----------|----------------|---------------|---------------------|----------------|
|             | Appropriation     | 2010-10   |                |               |                     | 5,000.00       |
| 3/18/2010   | Wm. Maloney       |           | 1087           | 405.50        | 405.50              | 4,594.50       |
| 4/14/2010   | Wm. Maloney       |           | 1092           | 204.00        | 609.50              | 4,390.50       |
| 6/16/2010   | Wm. Maloney       |           | 1098           | 94.50         | 704.00              | 4,296.00       |
| 7/22/2010   | Wm. Maloney       |           | 1105           | 616.75        | 1,320.75            | 3,679.25       |
| 8/17/2010   | Wm. Maloney       |           | 1107           | 115.25        | 1,436.00            | 3,564.00       |
| 12/15/2010  | Wm. Maloney       |           | 1126           | 207.00        | 1,643.00            | 3,357.00       |

Table 4-H - Contracts & Materials

2010

Contracts & Materials

| Date | Particular | PO | Check # | Amount | Monthly/Qtrly Bal | Balance     |
|------|------------|----|---------|--------|-------------------|-------------|
|      |            |    |         |        |                   | <u>5000</u> |

Table 4-I - Supplies

**2010****Supplies**

| <b>Date</b> | <b>Particular</b> | <b>PO</b> | <b>Check #</b> | <b>Amount</b> | <b>Monthly/Qtrly Bal</b> | <b>Balance</b> |
|-------------|-------------------|-----------|----------------|---------------|--------------------------|----------------|
|             | Appropriation     | 2010-11   |                |               |                          | 1000           |
| 1/28/2010   | Debra Matzinger   |           | 1081           | 17.60         | 17.60                    | 982.40         |
| 2/1/2010    | Shanna Strouse    |           | 1083           | 148.52        | 166.12                   | 833.88         |
| 5/7/2010    | Shanna Strouse    |           | 1093           | 151.44        | 317.56                   | 682.44         |
| 7/1/2010    | Shanna Strouse    |           | 1103           | 17.60         | 335.16                   | 664.84         |
| 10/13/2010  | Shanna Strouse    |           | 1116           | 61.75         | 396.91                   | 603.09         |
| 11/4/2010   | Shanna Strouse    |           | 1118           | 146.27        | 543.18                   | 456.82         |
| 12/15/2010  | Shanna Strouse    |           | 1128           | 28.57         | 571.75                   | 428.25         |
|             |                   |           |                |               | <u>571.75</u>            | <u>428.25</u>  |

Table 4-J - Unappropriated Funds

**2010**

**Unappropriated Funds**

| <b>Date</b>                  | <b>Particular</b> | <b>Debit</b> | <b>Credit</b> | <b>Balance</b>   |
|------------------------------|-------------------|--------------|---------------|------------------|
|                              |                   |              |               | 59,554.00        |
| 6/17/2010 to Insurance 1-A-5 |                   | 2000         |               | 57,554.00        |
| 12/20/2010 to Maint 1_A-4    |                   | 10592        |               | <u>46,962.00</u> |

IN THE COMMON PLEAS COURT OF OTTAWA COUNTY, OHIO

In the Matter of:

Case No.: 12084

Judge Bruce Winters

SAND BEACH CONSERVANCY  
DISTRICT,

**COURT ORDER APPROVING  
ANNUAL REPORT**

WILLIAM T. MALONEY  
SC #0014662  
20 N. St. Clair Street  
Toledo, Ohio 43604  
Phone: 419-241-5175  
Attorney for Sand Beach  
Conservancy District

This Cause came on to be heard upon the Annual Report of the Board of Directors of Sand Beach Conservancy District for year 2010. The Court finds that publication of notice of said Report and of hearing thereon is not required by law; that the Report is proper and correct in all respects; and that the Report should be approved.

It is therefore ORDERED, ADJUDGED AND DECREED that the Annual Report of the Board of Directors of Sand Beach Conservancy District is hereby approved; and it is

ORDERED, ADJUDGED AND DECREED that the Board of Directors shall furnish a copy of the Report to the Ottawa County Auditor and to the Auditor of the State of Ohio to meet the requirements of Sections 117.38 of the Ohio Revised Code.

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JUDGE