

Sand Beach Conservancy District

January 23, 2025

The meeting was called to order by President Tim Clapp at 7:00 p.m. at Carroll Township Hall.

Board Members present: President Tim Clapp, Vice President Ted Behnken and Sara Hanselman Secretary/Treasurer.

Motion to approve the December 19, 2024, meeting minutes by Ted Behnken and seconded by Tim Clapp. Approved.

Motion to approve the treasurer's report by Ted Behnken and seconded by Tim Clapp. Approved. Additional comments by the Treasurer were that the Hinkle Report was sent on January 11, 2025, and five 1099's were mailed totaling \$8675.44.

Committee Reports:

Breakwaters and off shore protection: Tim Clapp reached out twice to David Schulenberg, U S Army Corp of Engineers, with no response.

Unsolved projects:

1. 8th Street and Sand Beach Drive tabled till April 2025
2. Directors" positions tabled till April 2025

New Business

1. Nomination of officers tabled till April 2025.
2. **Motion** by Ted Behnken and seconded by Tim Clapp to hire Sara Hanselman (SJ Hanselman Consulting) for the year of 2025 for Secretary/Treasurer. Approved.
3. 2025 Assessment letter tabled till April 2025
4. **Motion** by Ted Behnken and seconded by Tim Clapp to maintain the Appropriations of 2024 for \$154,685.57 for the P O's of 3-A through 3-K year of 2025. Approved.
5. **Motion** by Ted Behnken and seconded by Tim Clapp to maintain the services of Semro Henry, Jeffrey Stopar, for legal council at the rate quoted in 2024. Approved.

6. Inventory List: Board advised the Secretary to remove the brief case, the computer and the catch basins from the 2024 inventory list and to bring this list to the next meeting for approval.
7. **Motion** by Ted Behnken and seconded by Tim Clapp to continue to use the services of Gillespie Engineering Consultants for 2025 at the rate of \$135 per hour for Principal/Engineering Manager and \$85 per hour for CAD Operator/Designer II. Approved.
8. **Motion** by Ted Behnken and seconded by Tim Clapp to hire Matt Heintz for 2 mowings at the rate of \$1000 each for 2025. Approved.
9. **Motion** by Ted Behnken and seconded by Tim Clapp to approve the "Meeting Guidelines for Public Comment" (Roberts Rules of Order) as presented. Approved. The President then read the guidelines to the attendees.

Attending owner asked to speak: Paul Strouse, 8385 W Division St, requested comments on the status of the Dike Road repairs.

Motion by Ted Behnken and seconded by Tim Clapp to put on April's agenda the motions approving Larry St Clair's work on Dike Road. Approved

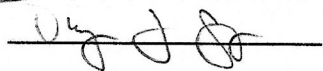
Motion to adjourn by Tim Clapp and seconded by Ted Behnken. Approved.
Next meeting is scheduled for April 17, 2025

Respectfully Submitted: Board of Directors

Tim Clapp – President

419-356-4514

Tclapper90@bex.net



Ted Behnken –Vice President

419 346 4700

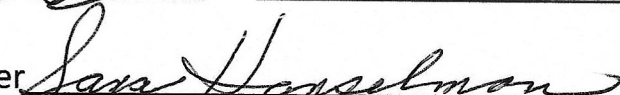
tedghio1@gmail.com



–Board

Sara Hanselman –Secretary-Treasurer

419 345 7873 hanselmansj@yahoo.com



Sand Beach Conservancy District

April 17, 2025

The meeting was called to order by President Tim Clapp at 7:05 p.m. at Carroll Township Hall.

Board Members present: President Tim Clapp, Vice President Ted Behnken and Sara Hanselman Secretary/Treasurer.

Motion to approve the January 23, 2025, meeting minutes by Ted Behnken and seconded by Tim Clapp. Approved.

Motion to approve the treasurer's report by Ted Behnken and seconded by Tim Clapp. Approved.

Motion by Ted Behnken and seconded by Tim Clapp to approve the 2024 year end inventory list. Approved.

Committee Reports:

Breakwaters and off shore protection: SBCD bid is on the list submitted in 2024 for May 2025 discussion.

Unsolved projects:

1. 8th Street and Sand Beach Drive tabled till June 2025
2. **Motion** by Ted Behnken and seconded by Tim Clapp to allocate \$5800 to Larry St Clair for dirt filling low spots to build up right of way and Sand Beach Drive at \$200 per load approximately 10 loads, leveling dirt at \$100 per hour approximately 3 hours. Approved
3. **Motion** by Ted Behnken and seconded by Tim Clapp to authorize \$2000 to purchase wood and delivered for steps. Approved
4. **Motion** by Ted Behnken and seconded by Tim Clapp to hire JAG Installations (Jack Glass) upon contingent of cleanup day to tear out and replace wood on walkways at the rate of \$110 per hour for 2 men at 8 hours per day for 7 days not to exceed \$6160. Approved.

New Business

1. **Motion** by Ted Behnken and seconded by Tim Clapp to approve the 2025 Assessment letter for \$35,000. Approved.

2. Hiring a company to create boundaries of District with Parcels of same. Tabled to June 12th meeting.
3. **Motion** by Ted Behnken and seconded by Tim Clapp to approve the Ohio Plan insurance for 2025-2026 at the rate of \$2469 to be paid via electronic transfer. Approved.
4. **Motion** by Ted Behnken and seconded by Tim Clapp to approve the invoice of \$356.70 to the State Auditor for 2023-2024 audit. Approved.
5. **Motion** by Ted Behnken and seconded by Tim Clapp to apply for State of Ohio Workman's compensation for 2025. Approved.

Discussion: Sand Beach cleanup day May 17th.

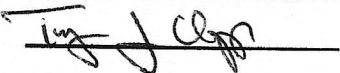
Motion to adjourn by Tim Clapp and seconded by Ted Behnken. Approved.

Next meeting is scheduled for June 12, 2025

Respectfully Submitted: Board of Directors

Tim Clapp – President
419-356-4514

Tclapper90@bex.net



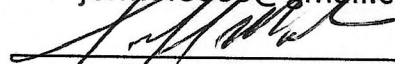
Ted Behnken – Vice President
419 346 4700

tedohio1@gmail.com

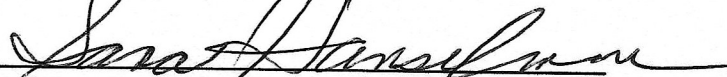


Jeff Mechan – Board
810-434-8814

jeffm48060@gmail.com



Sara Hanselman – Secretary-Treasurer
419 345 7873 hanselmansj@yahoo.com



Sand Beach Conservancy District

June 12, 2025

The meeting was called to order by President Tim Clapp at 7:00 p.m. at Carroll Township Hall.

Board Members present: President Tim Clapp, Vice President Ted Behnken, Director Jeff Mechan and Sara Hanselman Secretary/Treasurer

Motion to approve the April 17, 2025, meeting minutes by Ted Behnken and seconded by Tim Clapp. Approved.

Motion to approve the Treasurer's report by Ted Behnken and seconded by Jeff Mechan. Approved.

Motion to approve all bills presented by Treasurer by Ted Behnken and seconded by Jeff Mechan. Approved.

Motion by Ted Behnken to nominate Tim Clapp for president for 2025 and seconded by Jeff Mechan. Approved.

Motion by Tim Clapp to nominate Ted Behnken for vice president for 2025 and seconded by Jeff Mechan. Approved.

Committee Reports:

Breakwaters and off shore protection: No report

Unsolved projects:

1. 8th Street and Sand Beach Drive tabled till August.
2. **Motion** by Ted Behnken to allocate up to \$500 to hire St Clair to move blocks on left and front to east side temporarily of 9th street seconded by Jeff Mechan. Approved.
3. Hiring a company to create boundaries of District with Parcel. Tabled till August.
4. Received an invoice from St Clair for \$120 for dirt fill.
5. Board members will pick up wood at Menards for steps project. JAG Instillations will start work on June 23rd.

New Business

1. Jeff Stopar provided legal opinion on the SBA easement and its potential impact on SBCD and our authority as outlined in the ORC.

Motion to adjourn by Tim Clapp and seconded by Ted Behnken. Approved.

Next meeting is scheduled for August 21, 2025

Respectfully Submitted: Board of Directors

Tim Clapp – President

419-356-4514

Tclapper90@bex.net



Ted Behnken –Vice President

419 346 4700

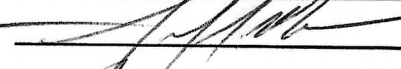
tedohio1@gmail.com



Jeff Mechan –Board

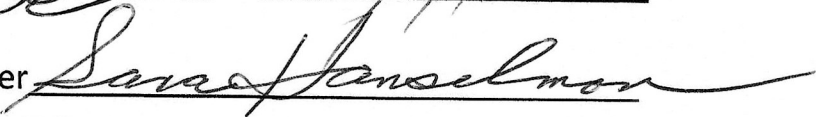
810-434-8814

jeffm48060@gmail.com



Sara Hanselman –Secretary-Treasurer

419 345 7873 hanselmansj@yahoo.com



Sand Beach Conservancy District

August 21, 2025

The meeting was called to order by President Tim Clapp at 7:00 p.m. at Carroll Township Hall.

Board Members present: President Tim Clapp, Vice President Ted Behnken, Director Jeff Mechan and Sara Hanselman Secretary/Treasurer

Motion to approve the June 12, 2025, meeting minutes by Ted Behnken and seconded by Jeff Mechan. Approved.

Motion to approve the Treasurer's report by Ted Behnken and seconded by Jeff Mechan. Approved.

Motion to approve all invoices presented by Treasurer by Ted Behnken and seconded by Jeff Mechan. Approved.

Committee Reports:

Breakwaters and off shore protection: Review of papers submitted.

Unsolved projects:

1. **Motion** by Ted Behnken and seconded by Jeff Mechan to allocate \$11,500 to finish the steps project at 5th, 6th, 7th, 8th, 9th and 11th Streets. Approved.
2. Review of St Clair work: 6 loads completed, St Clair is to move blocks on 9th street for future walls. Review of other projects assigned to St Clair were discussed.
3. Steps project: 1 through 4 are complete and invoices paid.
4. Hiring a company to create boundaries of District with Parcel. Tabled till October.
5. New web page is complete to Vultr.com for \$12 per month.

New Business

1. **Motion** by Tim Clapp to reimburse Sand Beach Association 50% of costs from Storm cleanup. Seconded by Jeff Mechan. Approved. This issue is to be reviewed every August.

2. Approval of letter to the Judge in regard to a director's position vacancy in November. Post cards and newspaper publications will announce the position.

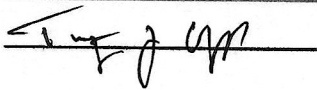
Motion to adjourn by Jeff Mechan seconded by Ted Behnken. Approved.

Next meeting is scheduled for October 23, 2025

Respectfully Submitted: Board of Directors

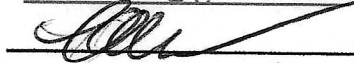
Tim Clapp – President
419-356-4514

Tclapper90@bex.net



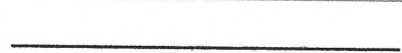
Ted Behnken –Vice President
419 346 4700

tedohio1@gmail.com

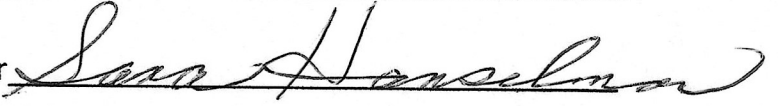


Jeff Mechan –Board
810-434-8814

jeffm48060@gmail.com



Sara Hanselman –Secretary-Treasurer
419 345 7873 hanselmansj@yahoo.com



Sand Beach Conservancy District

October 23, 2025

The meeting was called to order by President Tim Clapp at 7:00 p.m. at Carroll Township Hall.

Board Members present: President Tim Clapp, Vice President Ted Behnken, Director Jeff Mechan (not in attendance) and Sara Hanselman
Secretary/Treasurer

Motion to approve the August 21, 2025, meeting minutes by Ted Behnken and seconded by Tim Clapp. Approved.

Motion to approve the Treasurer's report by Ted Behnken and seconded by Tim Clapp. Approved.

Motion to approve all invoices presented by Treasurer by Ted Behnken and seconded by Tim Clapp. Approved.

Committee Reports:

Breakwaters and off shore protection: no update

Unsolved projects:

1. St Clair given 3 hours to clean up wood piles. Seeding on hold till spring.
2. St Clair to bring in more dirt to level in holes along marsh. Project was approved in minutes for \$5000.
3. Steps project complete except for 5th street and walls on 4th and 6th.
4. Moving blocks on 9th street tabled till next meeting.
5. Director's position: No update

New Business

1. Cyber policy approved by **Motion** by Ted Behnken and seconded by Tim Clapp. Approved. Will be posted to web.
2. Credit of \$240.95 coming back from Menards for returned wood. Rebate was used from first purchase of wood. Additional rebate of \$120.79 for any next purchase is on the last receipt.
3. Hiring a company to perform District map tabled till December meeting.

4. Invoice to be created by Treasurer to Joi Montano for use of pump and electricity to put water back into marsh for hunting.
5. Joi Montano will talk with contractor to remove stone from boatway.
Tabled till December meeting.
6. Swale tabled till December.

The Sand Beach Association Advisory Board appointed Peggy McMellen and Joi Montano.

Pumping Agreement was placed on the web site.

Motion to adjourn by Ted Behnken seconded by Tim Clapp. Approved.

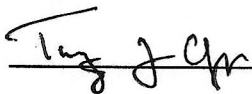
Next meeting is scheduled for December 18, 2025

Respectfully Submitted: Board of Directors

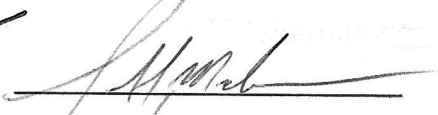
Tim Clapp – President
419-356-4514

Ted Behnken –Vice President
419 346 4700

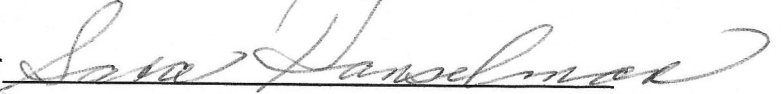
Jeff Mechan –Board
810-434-8814







Sara Hanselman –Secretary-Treasurer
419 345 7873 hanselmansj@yahoo.com



Sand Beach Conservancy District

December 22, 2025

The meeting was called to order by President Tim Clapp at 7:00 p.m. at Carroll Township Hall.

Board Members present: President Tim Clapp, Vice President Ted Behnken, Director Jeff Mechan and Sara Hanselman Secretary/Treasurer

Motion to approve the October 23, 2025, meeting minutes by Ted Behnken and seconded by Tim Clapp. Approved.

Motion to approve the Treasurer's report by Ted Behnken and seconded by Jeff Mechan. Approved.

Motion to approve all invoices presented by Treasure at Dec.22, 2025 meeting by Ted Behnken and seconded by Jeff Mechan. Approved.

Unsolved projects:

1. Tim Clapp was reappointed by Judge Winters as Director for 5 years.
2. Appropriate money for steps at 5th, then sealing or painting the cross over. **Tabled**
3. Appropriate money for 5th street walkways. **Tabled**
4. Appropriate money for work at 1-9 streets. **Tabled**
5. Dirt fill and level in holes along mash approved in August 2025 for \$5000 with weather permitting. **Tabled**
6. Hiring a company to perform District map. **Tabled**
7. Fill in temporary swale at 9th street created after flooding of 9th **Tabled**

New Business

1. Meeting dates set for 2026 are: April 9, June 11, August 13, October 22 and Dec 17.
2. **Motion** by Ted Behnken and seconded by Jeff Mechan to request \$45,000 for the assessments for 2026 to be paid in 2027. Approved.
3. **Motion** by Ted Behnken and seconded by Tim Clapp to approve the 2026 appropriations of \$150,000 with a revised amount to \$160,000 if approved by the Judge to increase by \$10,000. Approved.
4. **Motion** by Ted Behnken to nominate Tim Clapp as president for 2026 seconded by Jeff Mechan. Approved.

5. **Motion** by Tim Clapp to nominate Ted Behnken as vice president for 2026 seconded by Jeff Mechan. Approved.
6. **Motion** by Ted Behnken and seconded by Jeff Mechan to hire S J Hanselman Consulting as secretary/treasurer for 2026 with an increase in pay of \$100 per quarter with a total of \$3900 per year. Approved.
7. **Motion** by Ted Behnken and seconded by Jeff Mechan to carry Bond on the Secretary/treasurer for 2026 at Hylant for \$138. Approved.
8. **Motion** by Ted Behnken and seconded by Jeff Mechan to carry workman's compensation at the rate of \$120 for 2026. Approved.
9. **Motion** by Ted Behnken and seconded by Jeff Mechan to continue with Jeffrey Stopar with SemroHenry for legal console for 2026 at the rate of \$275 per hour. Approved.
10. **Motion** by Ted Behnken and seconded by Jeff Mechan to retain Rod Gillespie for engineering at the 2025 rate. Approved.
11. **Motion** by Ted Behnken and seconded by Jeff Mechan to hire Matt Heintz to mow 2 cuts in 2026 at the rate of \$2000. Approved.
12. **Motion** by Tim Clapp and seconded by Ted Behnken to continue the services of Lakecraft for 2 service checks on the pumps in 2026 at the rate of \$300. Approved.

Comments by owners:

Paul Strouse asked the Board why we were stating the SBA gave the SBCD a "Cease and Desist" order. Director Behnken explained he got a call from Director Mechan that Paul stopped him in Mid October and told him the Association put a "Cease and Desist" order on the SBCD project. Paul stated this was not true, and Jeff Mechan stated it was true, and that Paul Strouse did in fact issue the order.

Director Behnken explained that the work on 7th to 8th had been completed on the same day, the project was essentially complete other than seeding in the spring. As well, Director Behnken explained that St Clair manages two marshes, and will not be able to do any more work until spring, due to his work schedule.

Director Behnken brought up the unanimous vote by the SBA to do the 7th to 8th St project, and the efforts Paul Strouse did to stop the project with the County. Paul Strouse then stated, he had nothing more to say, and stated he was ok with the explanations. Director Behnken asked him to help us work together, and not always in debate.

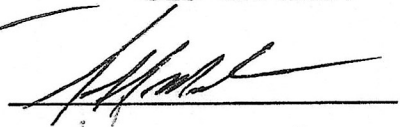
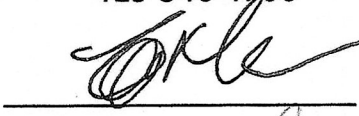
The issue with the boat ramp into the marsh was a nonissue and deemed settled.

Motion to adjourn by Ted Behnken seconded by Tim Clapp. Approved.
Next meeting is scheduled for April 9, 2026
Respectfully Submitted: Board of Directors

Tim Clapp – President
419-356-4514

Ted Behnken –Vice President
419 346 4700

Jeff Mehan –Board
810-434-8814



Sara Hanselman –Secretary-Treasurer
419 345 7873 hanselmansj@yahoo.com

