

# Sand Beach Conservancy District

JANUARY 29, 2020

The meeting was called to order by President Tim Clapp at 7:00 p.m.

Board Members present: President Tim Clapp and Vice-President Ted Behnken, Board member Thomas Schank and remotely Sara Hanselman-Secretary/Treasurer;

Attendees: owners from Sand Beach were in attendance. See sign in sheet.

Motion to approve the December 19, 2019, minutes by Tim Clapp and seconded by Thomas Schank. Approved.

Treasurer's Report attached. Motion made to approve report and all bills reported by Ted Behnken and seconded by Thomas Schank. Approved.

## **Committee Reports:**

Breakwaters Committee report by Thomas Schank:

Meeting with the Executive Director of the Black Swamp Board to keep them informed of the Breakwater committee and their need to be involved in the public areas at Sand Beach marshland.

Next steps are as follows: We are asking for a verbal-support letter from the Black Swamp Advisory Board.

Second step is to meet with Marcy Kaptur, Chair of the House Appropriations on Energy and Water Development, to go over the plan.

Third step is to go back to the Corp of Engineers.

65% of the project may be paid by the Corp of Engineers; 35% from local residents, grants or bonds over 30 years.

## **Unfinished Business:**

1. Marsh Dredging-- No action
2. Drains on 3<sup>rd</sup> and 5<sup>th</sup> streets. No action tabled

## **New Business:**

1. Nomination for officers: Motion by Ted Behnken seconded by Thomas Schank to appoint Tim Clapp as president of the Sand Beach Conservancy District for 2020. Motion for Vice President made by Tim Clapp seconded by Thomas Schank to appoint Ted Behnken as Vice President for 2020
2. 2020 Assessment letter: Motion by Ted Behnken and seconded by Tim Clapp to request assessments for 2020 for \$45,000. Approved.
3. 2020 Appropriations: Motion by Ted Behnken and second by Tim Clapp to accept the appropriations as presented by the Treasurer. Approved
4. Approval of legal counsel: Motion by Ted Behnken and seconded by Thomas Schank to approve 2020 legal counsel as Mahoney, McHugh & Kolodgy, Ltd. Approved
5. Approval of 2020 inventory: List submitted is approved by a motion of Tim Clapp and Thomas Schank. Approved
6. Approval of Engineering firm BEC: Motion by Thomas Schank seconded by Ted Behnken to approve the engineering firm of BEC. Approved
7. Procedure for changing or removing SBCE flood barriers- table to next meeting
8. Letter from Attorney Wilber will be addressed in executive session for legal purposes pursuant to Ohio Revised Code section 121.22(G). Motion by Tim Clapp and seconded by Ted Behnken to go into executive session. Approved.
9. Ted is to get a quote from BEC to survey the centerline of the stub streets north of Division Road.

Motion by Thomas Schank and seconded by Tim Clapp to adjourn. Approved

**Correspondence / Announcements:**

Next meeting: Thursday, March 19, 2020

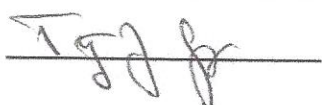
Respectfully Submitted: Board of Directors

Tim Clapp – President	Ted Behnken – Vice President	Thomas J Schank – Board
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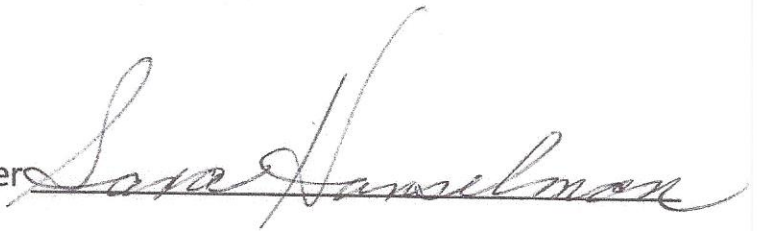
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[tedohio1@gmail.com](mailto:tedohio1@gmail.com)

[tschank@roadrunner.com](mailto:tschank@roadrunner.com)



Sara Hanselman – Secretary-Treasurer

A handwritten signature in cursive script, reading "Sara Hanselman", written in dark ink. The signature is positioned to the right of the typed name and extends slightly above and below the baseline of the text.

419 345 7873 hanselmasj@yahoo.com



## Sand Beach Conservancy District

APRIL 30, 2020

The meeting was called to order by President Tim Clapp at 7:00 p.m. at the Carroll Township Hall.

Board Members present: President Tim Clapp and Vice-President Ted Behnken, Board member Thomas Schank and Sara Hanselman-Secretary/Treasurer;

Attendees: Four attendees were on line via Zoom

Motion to approve the January 29, 2020, minutes by Ted Behnken and seconded by Thomas Schank. Approved.

Treasurer's Report attached. Motion made to approve Treasurer's report by Tim Clapp and seconded by Ted Behnken. Approved.

### Committee Reports:

Break waters Committee report by Thomas Schank:

Met with Black Swamp Conservancy Supervisory Board in April. The director wants to see the risk to wetland before committing to the project. Video conference call with 9 people. Must have some public interest to go forward.

City of Montreal is 60 miles from Lake Ontario. There is a group trying to prevent water from the Great Lakes to the River.

More associations looking to Army Corp for dollars due to high lake waters. If the project is to be compared to the East Harbor project it would take 300 ft long breakwaters with 300 ft between with an estimate of 30 being built. Not a project anyone wants to estimate but \$10 million was thrown out there.

### Unfinished Business:

**Marsh Dredging**—Changes in contract to length difference and square footage and one sided dredge. Tabled

**Drains** on 3<sup>rd</sup> and 5<sup>th</sup> streets. Tabled

**Removing SBCD flood barriers procedure.** Have to comply to procedures according to State of Ohio with 30 day wait for comments. No action

**Levey updates/repairs:** See attached list of areas to be addressed compiled by Ted Behnken. Ted will contact BEC for a suggestion on a storm device on 13<sup>th</sup> Street that would stop water from coming down the street. **Motion** by Thomas Schank and seconded by Tim Clapp. Approved.

**BEC Survey: Motion** by Thomas Schank and seconded by Tim Clapp to accept the survey. Approved. BEC will repin where needed.

### New Business

**Motion** by Thomas Schank and seconded by Tim Clapp to accept the bid for mowing for 2020 from Matt Heintz. Approved

The Board continued to meet in **Executive session** for legal purposes pursuant to reason code #3 Conference with Attorney. Motion to move into Executive session by Thomas Schank, seconded by Tim Clapp. Approved. Voting as Tim Clapp -yes; Ted Behnken – yes; Thomas Schank –yes.

### Correspondence / Announcements:

Next meeting: Thursday, June 18, 2020

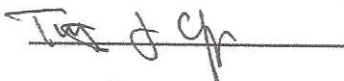
Respectfully Submitted: Board of Directors

Tim Clapp – President	Ted Behnken – Vice President	Thomas J Schank – Board
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[tschank@roadrunner.com](mailto:tschank@roadrunner.com)



Sara Hanselman – Secretary-Treasurer

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# Sand Beach Conservancy District

June 18, 2020

The meeting was called to order by President Tim Clapp at 7:00 p.m. at the Carroll Township Hall on Zoom.

Board Members present: President Tim Clapp and Vice-President Ted Behnken, Board member Thomas Schank and Sara Hanselman-Secretary/Treasurer

Attendees: Five attendees were on line via Zoom

**Motion** to approve the April 30, 2020, minutes by Ted Behnken and seconded by Thomas Schank Approved.

Treasurer's Report attached. **Motion** made to approve Treasurer's report by Ted Behnken and seconded by Thomas Schank. Approved.

## Committee Reports:

Break Waters Committee report by Thomas Schank:

No response from the Blank Swamp Directors, just not moving on it.

Three East Harbor break waters were built in 1983. They are 120 meters apart and 7.5 feet high. Using this as an example, as suggested by the Buffalo Army Corp, for Sand Beach, we would need 10 at an estimate of \$350,000 per. They vary in length. They built a bridge between break waters then tore down and built another bridge. The entire project is estimated to cost \$3.5 to \$4 million. Possibly 65% paid by Federal funds and the 35% by local grants, loans, tax increase and bonds.

Three forms may be used (see attached) for request of funding. The Corp's list is growing for funding and encouraged to get going on this. Corp suggests a feasibility study.



### **Unfinished Business**

**Marsh Dredging— Motion** by Ted Behnken and seconded by Thomas Schank to hire BEC to handle all the advertising, passing out of bid forms and collect the bids etc. Special meeting set for Wednesday, September 16<sup>th</sup> for the opening of the bids at the BEC office. Approved

**Motion** made by Ted Behnken and seconded by Thomas Schank to approve the BEC survey (see attached) of the placing of the pins and to pay the invoice of \$2235 when received. Approved.

### **New Business**

**Motion:** Tim Clapp made a motion to approve the updated FOI Request & Document retention policy. Same as old policy with adding postage. Seconded by Thomas Schank. Approved.

**Motion** to table the reset of blocks on Dike Road at 12<sup>th</sup> & Sand Beach. A bid of \$8120 not accepted. More bids needed. Tabled to next meeting.

**Motion** made by Thomas Schank and seconded by Ted Behnken to approve invoices from Unillance, Inc. for Labor, equipment and material to dig a swale at \$4826 and remove and reset block along Sand Beach at \$560. Approved

**Motion** by Tim Clapp to remove the first three items on the inventory list. (typewriter, calculator and 2 drawer file cabinet) Seconded by Ted Behnken. Approved.

### **Correspondence / Announcements:**

**Motion** by Thomas Schank and seconded by Tim Clapp to represent Sand Beach conservancy to meet with Mark & Anna Walter with their Attorney George Wilber and anyone from the Beach on June 30<sup>th</sup> at the Sand Beach shelter. Approved

**Motion** made by Thomas Schank to adjourn meeting. Seconded by Tim Clapp. Approved.

Next meeting: Thursday, August 20, 2020

Respectfully Submitted: Board of Directors

Tim Clapp – President   Ted Behnken – Vice President   Thomas J Schank – Board

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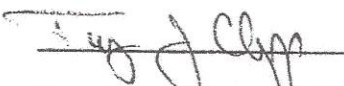
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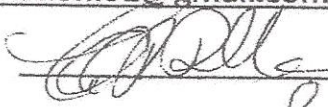
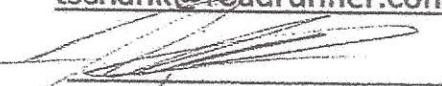
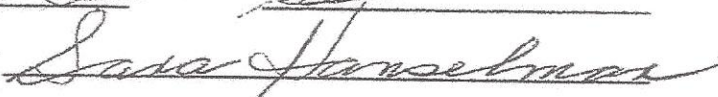
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Sara Hanselman – Secretary-Treasurer

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# Sand Beach Conservancy District

AUGUST 20, 2020

The meeting was called to order by President Tim Clapp at 7:00 p.m. at the Carroll Township Hall on Zoom.

Board Members present: President Tim Clapp and Vice-President Ted Behnken, Board member Thomas Schank and Sara Hanselman-Secretary/Treasurer

Attendees: One attendee was on line via Zoom

**Motion** to approve the June 18, 2020, minutes by Ted Behnken seconded by Thomas Schank Approved.

Treasurer's Report attached. **Motion** made to approve Treasurer's report by Thomas Schank and seconded by Ted Behnken. Approved.

## Committee Reports:

Break Waters Committee report by Thomas Schank:

Mr. Schank went over the Sec 14, Sec 103 and Sec 205 programs from the Army Corp in detail. Section 205 (Small flood risk management project) would be right for our project with a cap of 10 million. There is no history within the District of FEMA's help nor flood insurance claims. **Motion** by Ted Behnken and seconded by Tim Clapp to submit a letter of request under section 205. Marcy Kaptur's office said they would write a letter of recommendation for the Conservancy. Approved.

## Unfinished Business

**Marsh Dredging**— Dates on the bid process have been changed to: Oct. 12 for Pre-Bid meeting at Sand Beach Shelter House at 10 a.m.

Oct. 22 for submitting and opening of sealed bids will be received at Sand Beach Conservancy District until 7 p.m.

Publish dates: September 16, 23 and 30, 2020

**Motion** by Ted Behnken and seconded by Thomas Schank to submit the bid process to Attorney William Maloney for review. Approved

### New Business

**Motion** by Tim Clapp and seconded by Thomas Schank to go ahead with mowing along bank and dredge cut with Lake Erie Tree Service at a rate of \$200 per hour with a limit of \$10,000. Approved

The Board accepted the resignation of Sara Hanselman as of August 19, 2020, of being a state employee.

**Motion** by Ted Behnken and seconded by Tim Clapp to engage Sara Hanselman as an independent contractor as of August 20, 2020, being paid at same rate with 1099 reporting status. Approved

### Correspondence / Announcements:

A meeting report from Thomas Schank as to Mark Walter's attorney, George Wilbur, regarding the removal of blocks. The Sand Beach Association agreed to remove the blocks from the association property to the Walter property at the association's expense. No reply as of this meeting from Mr. Wilbur. Tim Clapp was also in attendance representing the Conservancy.

Discussion about the gabions deteriorating at 9<sup>th</sup> street and about the bridge over them and the liability etc. Directors will inspect all Sand Beach Association gabions before next meeting.

Meeting adjourned by motion of Tim Clapp and Thomas Schank. Approved

Next meeting: Thursday, October 22, 2020

Respectfully Submitted: Board of Directors

Tim Clapp – President    Ted Behnken – Vice President    Thomas J Schank – Board

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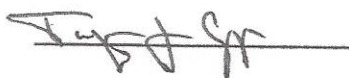
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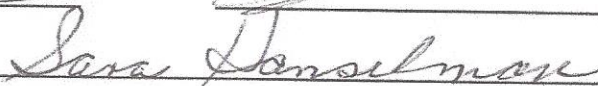
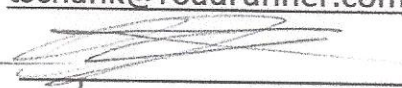
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Sara Hanselman – Secretary-Treasurer



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## Sand Beach Conservancy District

October 22, 2020

The meeting was called to order by President Tim Clapp at 7:00 p.m. at the Carroll Township Hall on Zoom.

Board Members present: President Tim Clapp and Vice-President Ted Behnken, Board member Thomas Schank and Sara Hanselman-Secretary/Treasurer

Attendees: five attendees were on line via Zoom

**Motion** to approve the August 20, 2020, minutes by Ted Behnken seconded by Thomas Schank. Approved.

### Unfinished Business

#### **Marsh Dredging:**

Rod Gillespie, P.E., from BEC was in attendance to open the seven bids. The bids tabulations are as follows:

Bidder	Bond	Bid Amount	DELTA	% Difference
1 Unillance	Yes	\$62,340		
2 St Clair Excavating	Yes	\$76,898	\$ 14,558	23.4%
3 The Weber Company	Yes	\$116,800	\$ 54,460	87.4%
4 Great Lakes Demo	Yes	\$131,276	\$ 68,936	110.6%
5 Mark Haynes Const.	Yes	\$145,000	\$ 82,660	132.6%
6 GEO Gradel Co	Yes	\$245,000	\$ 182,660	293.0%
7 Busch Marine, Inc.	Yes	\$297,680	\$ 235,340	377.5%

All Board members acknowledged that they have not had any business with these companies.



**Motion:** Thomas Schank made a motion that Rod Gillespie review the three lowest bids, give a short summery and report back to the Board. Seconded by Ted Behnken. Approved

**Motion:** Thomas Schank made a motion to hold a special meeting via teleconference with the Board and BEC on November 5<sup>th</sup> to award the project. Seconded by Ted Behnken. Approved.

The advertisements for this project were in News Herald on Sept 16, 23, and 30<sup>th</sup> and The Beacon on October 1, 8 and 15<sup>th</sup>.

Meeting resumed:

Treasurer's Report attached. **Motion** made to approve Treasurer's report by Thomas Schank and seconded by Ted Behnken. Approved.

**Committee Reports:** Break Waters committee report by Thomas Schank:

The Committee submitted a formal letter of request under Section 205 of the U.S. Flood Control Act of 1948 and the applicable Federal Code of Regulations for flood prevention and shoreline protection to the U.S. Army Corp of Engineers pursuant to it form documents to the attention of Lt. Col Eli Adams on September 25, 2020 by certified mail. The return receipt shows delivery to Col. Adams on September 28, 2020. Included with the request letter from the Board were: a letter of support from Congresswoman Marcy Kaptur; excerpts from the 2012 Lake Erie Shoreline Erosion Management Plan (LESWMP) prepared by the Ohio Department of Natural Resources; and the Matix Technologies, Inc. feasibility study commissioned by the Conservancy Board in 1997. Both the LESEMP and the Matrix reports support the installation of near-shore breakwaters as the viable long term solution for protection of the Sand Beach lakeshore. There is no deadline for response from the Army Corps.

**Unfinished business:**

Reset of blocks: **Motion** by Ted Behnken to purchase 10 new blocks not to exceed \$50 each including delivery. Seconded by Thomas Schank. Approved.

Board Position: Post cards were sent to 90 owners and 18 sent via email and posted in the Beacon on Sept 19, Oct 1, 8 and 15<sup>th</sup>.

Tree Trimming project: Not finished yet but will be this week.

Survey stakes: Ted Behnken and Ted Clapp will complete the survey stakes protection with pvc pipe.

**New business:**

**Motion** by Ted Behnken to have Tim Clapp ask Unillance to relook and review the Gabions that are exposed on 1<sup>st</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 7<sup>th</sup>, and 9<sup>th</sup> streets. Seconded by Thomas Schank. Approved

**Motion** by Thomas Schank and seconded by Ted Behnken that the Conservancy will respond to the Association regarding the Camp Perry placing warning signs along the right of ways. Approved. Thomas Schank will create the response letter.

**Correspondence / Announcements:**

Thomas Schank prepared and sent a letter dated September 15 responding to the latest letter from the Walter attorney regarding their encroachment on the Conservancy's easement on the 9<sup>th</sup> St. beach.

Meeting adjourned by motion of Thomas Schank and seconded by Ted Behnken. Approved

Next meeting: Thursday, December 17, 2020

Respectfully Submitted: Board of Directors

Tim Clapp – President    Ted Behnken – Vice President    Thomas J Schank – Board

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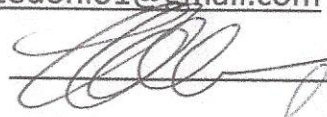

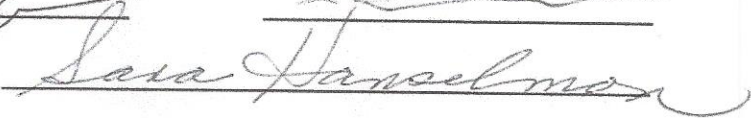
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Sara Hanselman – Secretary-Treasurer

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# Sand Beach Conservancy District

December 17, 2020

The meeting was called to order by President Tim Clapp at 7:00 p.m. at the Carroll Township Hall on Zoom.

Board Members present: President Tim Clapp and Vice-President Ted Behnken, Board member Thomas Schank and Sara Hanselman-Secretary/Treasurer

Attendees: 4 attendees were on line via Zoom

**Motion** to approve the October 22, 2020, meeting minutes by Ted Behnken seconded by Thomas Schank. Approved.

**Motion** to approve the November 5, 2020, special meeting by Ted Behnken seconded by Thomas Schank. Approved

Officers reports...Treasurer's Report. **Motion** by Ted Behnken and seconded by Thomas Schank to approve Treasurer's report. Approved

**Committee Reports:** Break Waters committee report by Thomas Schank:

No response from the Army Corp of Engineers as this meeting date. Thomas Schank emailed all Board members and Marcy Kaptur's office the letter sent to Mrs. Ortiz.

## **Unfinished business:**

**Dredging project:** Ted Behnken gave a report as to all the companies who bid on the project and the results. The tree trimming project is not completed. Start date is possibly in Jan 2021 for Unillance. Discussion about silt fence, cross off bridge, and pumping down of the marsh.



**Camp Perry warning signs:** Report by Tim Clapp. Since Sand Beach is owned privately there will be no signs warning owners of the danger in Lake Erie. There will be an annual mailing to all the owners and a site visit.

**Beach gabions and block bidding:** Unillance and Thomas Schank reviewed 1, 3, 4, 7 and 9<sup>th</sup> gabions. Observed there was metal exposed. Awaiting a report from Unillance as to pricing and what needs to be done.

Awaiting a bid on the 10 blocks.

**New business:**

**Motion** to pay the BEC bills of \$4,353.15 by Ted Behnken and seconded by Thomas Schank. Approved.

**Motion:** to pay the Lake Erie Tree Service bill of \$2800.00 when project is finished by Ted Behnken seconded by Thomas Schank. Approved.

Meeting dates approved for 2021 by a motion by Ted Behnken and Seconded by Thomas Schank. Approved. Posted on the bulletin board.

**Motion** by Ted Behnken and seconded by Thomas Schank to pay Bond Insurance for 2021 on the treasurer. Approved

**Correspondence / Announcements:**

Next meeting: Thursday, January 7, 2021

Motion by Ted Behnken and seconded by Thomas Schank to adjourn the meeting. Approved.

Respectfully Submitted: Board of Directors

Tim Clapp – President    Ted Behnken – Vice President    Thomas J Schank – Board

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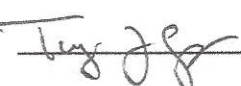
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