

Sand Beach Conservancy District

January 9, 2014

Meeting was called to order by President Tim Clapp at 7:00 pm.

Board Members present: Tim Clapp- President, Laura Schank – Vice President, Yvonne Anderson – Secretary/Treasurer

Attendees: Bob Spearing, Bill Hatker, Dennis Felton

Treasury Report:

			25,387.40
TOLEDO EDISON	1282	210.05	(210.05)
OPERS	1283	3.12	(213.17)
BEC	1284	100.00	(313.17)
MEDIA NETWORK	1285	264.90	(578.07)
0.15%		3.02	(575.05)
			<u>23,497.89</u>
			23,497.89
US POST MASTER	1286	54.00	23,443.89
MALONEY,	1287	77.25	23,366.64
MCHUGH,	1288	46.00	23,320.64
YVONNE			
ANDERSON			
OHIO EDISON	1289	282.35	23,038.29
YVONNE	1290	925.00	22,113.29
ANDERSON			
BOWSER MORNER	1291	5,085.00	17,028.29
0.15%		2.34	17,030.63
33.00%		0.71	17,031.34
			<u>17,031.34</u>
		7,047.67	6.07

Sand Beach Conservancy District

January 9, 2014

All of the 2013 accounts and appropriate funds were closed out. The following appropriations were approved:

Utilities	\$2,000
Audit/Other	\$1,300
Payroll	\$3,500
Insurance	\$2,808
Engineer	\$1,509
Maintenance	\$2,000
Legal	\$1,000
Contracts	\$3,000
Supplies	\$100

Motion to approve to 2013 and appropriate funds for 2014: Laura Schank, 2nd Tim Clapp. All in favor. Motion passed and approved

Motion to approve the January 9, 2014 minutes: Laura Schank, 2nd Tim Clapp. All in favor. Motion passed and approved

Motion to run operations for 2014 calendar year: Laura Schank, 2nd Tim Clapp. All in favor. Motion passed and approved

Motion to add pump to asset list: Laura Schank, 2nd Tim Clapp. All in favor. Motion passed and approved

Next board meeting April 24, 2014

Motion to adjourn 7:25pm: Tim Clapp 2nd Laura Schank. All in favor. Motion passed.

Sand Beach Conservancy District
January 9, 2014

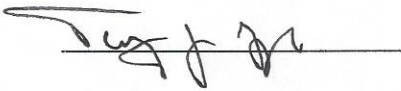
Respectfully Submitted:

'Board of Directors:

Tim Clapp – President

419-261-4009

Tclapper90@bex.net



Laura Schank

419-699-2695

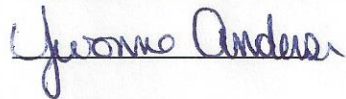
Sbcdir3@gmail.com



Yvonne Anderson-Sec/Treas

419-967-0120

sandbeachcd@outlook.com



Sand Beach Conservancy District

Amended

April 24, 2014

Meeting was called to order by President Tim Clapp at 7:02 pm.

Board Members present: Tim Clapp- President, Laura Schank – Vice President, Yvonne Anderson – Secretary/Treasurer

Attendees: Bob Spearing, Bill Hatker, Dennis Felton

Approval of minutes for the January 2014 meeting: Minutes were reviewed and approved. **Motion to approve January 2014 board minutes:** Laura Schank, 2nd Tim Clapp. All in favor. Motion passed and approved

The board The board agreed to install a lockbox to hold pump key. **Motion to install a lockbox:** Laura Schank, 2nd Tim Clapp. All in favor. Motion passed and approved

The board also agreed that no rain roof will be installed over the pump at this time. This issue will be revisited in the future if it appears that a roof is necessary. **Motion to not install a roof over the pump :** Laura Schank, 2nd Tim Clapp. All in favor. Motion passed and approved

Treasury Report:

2/3/2014	OHIO WITHHOLDING	15.00	18,017.60
2/4/2014	OHIO DEPT OF JOBS & FAMILY	0.02	18,017.58
2/4/2014	OHIO DEPT OF JOBS & FAMILY	1.35	18,016.23
3/14/2014	BWC	50.00	17,966.23
3/25/2014	OPERS YVONNE	644.00	17,322.23
3/30/2014	ANDERSON TREASURER	90.06	17,232.17
3/30/2014	STATE OF OHIO TOLEDO	328.00	16,904.17
3/30/2014	EDISON YVONNE	38.50	16,865.67
3/30/2014	ANDERSON	612.26	16,253.41
3/30/2014	US TREASURY	17.50	16,235.91
4/7/2014	DEPOSIT	-	24 447 18 40 700 59

Sand Beach Conservancy District
Amended
April 24, 2014

Insurance to be renewed with Beck Insurance. **Motion to renew insurance:** Laura Schank, 2nd Tim Clapp. All in favor. Motion passed and approved

Matt Heintz mowing bid came in at \$300 more than he charged the district in 2013. the board agrees to accept his bid of \$ 1,925. **Motion to accept the mowing bid:** Laura Schank, 2nd Tim Clapp. All in favor. Motion passed and approved (Mr. Heintz did not vote due to the fact that Matt is his son)

The treasurer/secretary would like to begin paying bill electronically online. She will present an invoice to the board for each online transaction. The board would like to be notified by email when big fluctuations in billings accrue. **Motion to approve paying operating expenses electronically:** Laura Schank, 2nd Tim Clapp. All in favor. Motion passed and approved

Motion to purchase buoys \$219: Laura Schank, 2nd Tim Clapp. All in favor. Motion passed and approved

Motion to paint block and Tim to make no parking sign: Laura Schank, 2nd Tim Clapp. All in favor. Motion passed and approved

Lake Craft to maintenance pump under agreement.

Next board meeting June 26, 2014

Motion to adjourn 7:46pm: Tim Clapp 2nd Laura Schank. All in favor. Motion passed.

Respectfully Submitted:

'Board of Directors:

Tim Clapp – President

419-261-4009

Tclapper90@bex.net



Laura Schank

419-699-2695

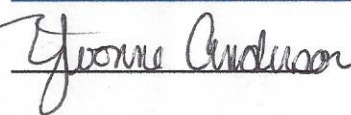
Sbcdir3@gmail.com



Yvonne Anderson-Sec/Treas

419-967-0120

sandbeachcd@outlook.com



Sand Beach Conservancy District

June 26, 2014

Meeting was called to order by President Tim Clapp at 7:00pm.

Board Members present: Tim Clapp- President, Laura Schank – Vice President, Yvonne Anderson – Secretary/Treasurer, absent Larry Heintz

Attendees: Bob Spearing, Bill Hatker, Dennis Felton

Approval of minutes for the April 2014 meeting: Minutes were reviewed and will be amended. This is due to faulty recorder. Minutes will be approved at the August 28th meeting.

Treasurers report:

5/30/2014	TOLEDO EDISON	ECHECK	36.55	
5/30/2014	TOLEDO EDISON	ECHECK	280.20	
5/23/2014	BECK INS	1300	2,720.00	
5/27/2014	MATT HEINTZ	1301	750.00	36,800.84
6/10/2014	OPERS	ECHECK	50.00	
6/10/2014	OPERS	ECHECK	50.00	
6/10/2014	OPERS	ECHECK	50.00	
6/10/2014	OHIO BWC	ECHECK	33.00	
6/25/2014	YVONNE ANDERSON	1302	612.26	
6/25/2014	BOLTE INS	1303	113.00	
6/25/2014	YVONNE ANDERSON	1304	53.16	35,839.42

The board noted the Matt Heintz will be mowing again and please remove any brush piles that may be in his way.

New Business:

Laura Shank has contacted BEC to get a survey done. The board would like to get more permanent bench installed one at the bump and possibly one a little farther down by 3rd street. This should ease

Sand Beach Conservancy District

June 26, 2014

concerns about the water level on the marsh. Tim Clapp would like to a benchmark attached to the gate. The board is waiting to see the cost to have this done.

Mounting of the limit switch, needs to be inside of conduit so that they do not bounce around. This would also keep the ice from snapping them off.

Annual report needs to be submitted to the attorney. Yvonne is contacting the attorney to see what he needs to complete this. The annual assessment need to be submitted to the attorney. Yvonne will find the form and submit it to the attorney.

Tim has received complaints about the flood walls on the rite of ways. Some of the posts are bad; the one on Fourth Street was removed because it was falling down. Some of the boards in a few other places need to be replaced. Tim would like to get estimates to repair and/or replace damaged areas.

Laura suggested new stone and dirt along the rite a ways. Laura will get estimates on this and decide at a later time if we will proceed with this project this year.

Tim suggests a second egress from Seventh Street to Fifth Street to get out of here. When there is any kind of construction, deliveries or emergencies it shuts the road down. This will be put on hold.

Motion to get estimates for the three projects mentioned above: Laura Schank, 2nd Tim Clapp. All in favor. Motion passed and approved

Motion to drop the annual assessments by \$15,000 this year, setting the assessment at \$30,000: Laura Schank, 2nd Tim Clapp. All in favor. Motion passed and approved

Motion to dispose of and remove the old recorder from inventory: Laura Schank, 2nd Tim Clapp. All in favor. Motion passed and approved

The breaker popped on the old pump, Lake Craft came over right away and opened the panel because it needed a key to open. They modified the panel so you can use a dime or screw driver to open now. They set the breaker to next highest setting so it won't be susceptible to popping but it still protects the pump. The pump was filled with dead fish and turtle. We fried five belts and they showed Tim how to change out the belts. Tim ordered extra belts. Unclear if this is covered in the maintenance agreement.

Laura received a few emails from Ted. She needs to do more research before she can accurately address his questions and concerns. Ted also emailed Tim with concerns about the marsh level and should we be pumping. Ted owns a parcel between 5th and 6th streets that flood but this area has always flooded. It is a low area. Hopefully if a survey is done this will ease Ted's concerns.

Old Business:

Sand Beach Conservancy District

June 26, 2014

Last meeting it was discussed about putting all of the keys in a lock box (like a realtor box) and putting them on the fence gate. The board is not comfortable with this. The agreement states that a board member will be present when the pumps are started and shut off so the board can record if someone is pumping below the benchmark or up to the benchmark back in. Also the electric meter needs to be recorded so the runtime is properly billed. The keys do not all fit in a lock box. The board agrees to keep the gate key only in the lock box.

Motion to modify the prior agreement to include only the gate key in the lock box with the understanding that the owner of the marsh contacts the board when he wants water pumped down farther than the benchmark. The board will meet the owner or his representative at the pump to take the readings: Laura Schank, 2nd Tim Clapp. All in favor. Motion passed and approved

Tim purchased laminating, buoys, sign for gate, chains for buoys, under budget at \$199.19.

Old Business:

Water has been too high for Tim to paint blocks.

Electronic payments were approved.

The board decided not to cover the pump because it already has a water proof cover.

Next board meeting August 28, 2014

Motion to adjourn 7:26pm: Tim Clapp 2nd Laura Schank. All in favor. Motion passed.

Respectfully Submitted:

'Board of Directors:

Tim Clapp – President

Laura Schank

Larry Heintz

419-261-4009


419-699-2695

419-261-4009

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Sbcdir3@gmail.com

lheintz9@gmail.com





Absent

Sand Beach Conservancy District
June 26, 2014

Yvonne Anderson

419-967-0120

sandbeachcd@outlook.com

Yvonne Anderson

Sand Beach Conservancy District
Amended
August 28, 2014

Meeting was called to order by President Tim Clapp at 7:00 pm.

Board Members present: Tim Clapp- President, Laura Schank – Vice President, Larry Heintz-board member, Yvonne Anderson – Secretary/Treasurer

Attendees: Bob Spearing, Bill Hatker, Dennis Felton

Approval of minutes for the April 2014 meeting: Minutes were reviewed and approved. **Motion to approve April 2014 board minutes:** Laura Schank, 2nd Tim Clapp. All in favor. Motion passed and approved

Approval of minutes for the June 2014 meeting: Minutes were reviewed and approved. **Motion to approve June 2014 board minutes:** Laura Schank, 2nd Tim Clapp. All in favor. Motion passed and approved

Treasury Report:

4/30/2014	BOLTE INS	1303	113.00	
5/30/2014	TOLEDO EDISON	ECHECK	36.55	
5/30/2014	TOLEDO EDISON	ECHECK	280.20	
5/23/2014	BECK INS	1300	2,720.00	
5/27/2014	MATT HEINTZ	1301	750.00	\$36,800.84
6/10/2014	OPERS	ECHECK	50.00	
6/10/2014	OPERS	ECHECK	50.00	
6/10/2014	OPERS	ECHECK	50.00	
6/10/2014	OHIO BWC	ECHECK	33.00	
6/25/2014	YVONNE ANDERSON	1302	612.26	
6/25/2014	BOLTE INS	1303	113.00	
6/25/2014	YVONNE ANDERSON	1304	53.16	35,839.42

Motion to accept the treasurers report: Laura Schank, 2nd Larry Heintz. All in favor. Motion passed and approved

Sand Beach Conservancy District
Amended
August 28, 2014

A system will be put into place to record the numbers from the hour meter on the pumps.

Association will be contacted about cleaning up brush piles.

The Board will not consider installing a culvert at the end of marsh at this time.

The Board will not consider a 2nd egress at this time.

Laura received the estimate from BEC for the installation of steel benchmarks at the pump. This is to ease any concerns about the correct water level of the marsh. The estimate came in at \$ 260.00.

Motion to install the benchmark: Laura Schank, 2nd Larry Heintz. All in favor. Motion passed and approved

The annual report has been filed but no ruling at this time. Larry invited Judge Winters out to see the progress at the marsh but no response from Judge Winters at this time.

Five contractors were contacted for estimates for the flood walls along the rite of ways. The flood walls at 4th and 5th street and 7th, 8th, and 9th street rite of ways. Three bids were received:

Steve's Deck Care-\$1,871.00

Dynasty Remodeling-\$6,500.00

Economy Builders-\$2,053.00

Tim would like to go with Economy Builders because they are license and bonded, they are able to start the job sooner and they have a good reputation. **Motion to use Economy Builders to fix flood wall:** Laura Schank, 2nd Tim Clapp. All in favor. Motion passed and approved

Laura will get estimates from contractors to haul stone to fill holes for the October meeting.

Next board meeting December 11, 2014

Motion to adjourn 7:28pm: Laura Schank, 2nd Tim Clapp. All in favor. Motion passed.

Sand Beach Conservancy District
Amended
August 28, 2014

Respectfully Submitted:

Board of Directors:

Tim Clapp – President

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Yvonne Anderson

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Laura Schank

419-699-2695

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Larry Heintz

419-261-4009

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Sand Beach Conservancy District

OCTOBER 16, 2014

Meeting was called to order by President Tim Clapp at 7:00 pm.

Board Members present: Tim Clapp- President, Laura Schank – Vice President, Yvonne Anderson – Secretary/Treasurer

Attendees: Bob Spearing, Bill Hatker, Dennis Felton

Approval of minutes for the August 2014 meeting: Minutes were reviewed and approved. **Motion to approve August 2014 board minutes:** Laura Schank, 2nd Tim Clapp. All in favor. Motion passed and approved

Treasury Report:

7/1/2014	OPERS	ECHECK	50.00	
7/15/2014	TOLEDO EDISON	ECHECK	225.85	
7/15/2014	TOLEDO EDISON	ECHECK	380.17	
7/31/2014	OPERS	ECHECK	51.04	
7/3/2014	TIM CLAPP	1305	199.19	
7/3/2014	MATT HEINTZ	1306	600.00	
8/16/2014	MALONEY	1307	44.50	
6/16/2014	BOLTE INS	1308	103.00	
8/16/2014	ADKINS FENCE	1309	2,094.00	
8/30/2014	MATT HEINTZ	1310	600.00	
8/26/2014	DEPOSIT			20,582.27

Motion to approve treasurer's report: Laura Schank, 2nd Tim Clapp. All in favor.
Motion passed and approved

New business: New bulletin board from Sand Beach has been put into place.

Old Business: Annual report approved, Assessments are still outstanding. Pumps are off and gates are shut. Tim picked up spare belts from Lake Craft they are in the old pump. Estimates for stone hauling are on hold for now. Tim will send a letter to Wadsworth about float switch. Flood wall repair to start next week. The survey is complete but BEC has not installed the permanent benchmark.

Sand Beach Conservancy District
OCTOBER 16, 2014

Motion to adjourn 7:15pm: Tim Clapp 2nd Laura Schank. All in favor. Motion passed.

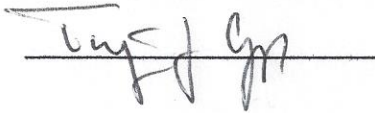
Respectfully Submitted:

'Board of Directors:

Tim Clapp – President

419-261-4009

Tclapper90@bex.net



Laura Schank

419-699-2695

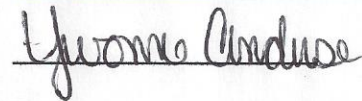
Sbcdir3@gmail.com



Yvonne Anderson-Sec/Treas

419-967-0120

sandbeachcd@outlook.com



Sand Beach Conservancy District

~~Amended~~ ya

December 11, 2014

Meeting was called to order by President Tim Clapp at 7:00 pm.

Board Members present: Tim Clapp- President, Laura Schank – Vice President, Larry Heintz-board member, Yvonne Anderson – Secretary/Treasurer

Attendees: Bob Spearing, Bill Hatker, Dennis Felton

Approval of minutes for the October 2014 meeting: Minutes to be approved at the next meeting

Treasury Report:

9/2/2014	TOLEDO EDISON	1312	612.26
10/16/2014	OPERS	ECHECK	50.00
10/17/2014	BWC	ECHECK	53.00
10/15/2014	YVONNE ANDERSON	1213	40.75
10/16/2014	MALONEY, MCHUGH, KOLODGY	1314	267.00

Motion to accept the treasurer's report: Laura Schank, 2nd Larry Heintz. All in favor. Motion passed and approved

New Business: Larry got quotes from Jeff Wadsworth and Jeff Caris for filling all the holes along the bank. Jeff Caris bid- \$1,950, Jeff Wadsworth bid-\$1,125. **Motion to accept Jeff Wadsworth bid:** Laura Schank, 2nd Larry Heintz. All in favor. Motion passed and approved

Tim will be meeting with Jeff Wadsworth and the electrician tomorrow at the pump about the float switch.

BEC is waiting for the water to freeze before they install the permanent bench mark.

Economy Builders completed the work on the flood barriers.

Annual Assesment was signed and filed with the Auditors office

Reorganization:

Laura nominates Tim to be Board president for next year. Laura Schank, 2nd Larry Heintz. All in favor. Motion passed and approved

Tim nominates Laura as vice-president for next year. Tim Clapp, 2nd Larry Heintz. All in favor. Motion passed and approved

Sand Beach Conservancy District

~~Amended~~ **QA**

December 11, 2014

Yvonne Anderson to be the secretary/treasurer for the last quarter of 2014 and the 2015 year at a yearly salary of \$3,000. Laura Schank, 2nd Larry Heintz. All in favor. Motion passed and approved

2015 Meeting dates

January 22, 2015

April 23, 2015

June 18, 2015

August 20, 2015

October 22, 2015

December 10, 2015

Approve Matt Heintz for mowing with no increase from last year: Laura Schank, 2nd Larry Heintz. All in favor. Motion passed and approved

Motion to adjourn 7:24pm: Laura Schank, 2nd Tim Clapp. All in favor. Motion passed.

Respectfully Submitted:

Board of Directors:

Tim Clapp – President

419-261-4009

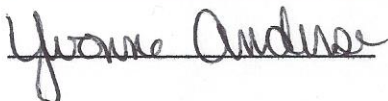
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